Officer Professional Development
OPD 101

Unit 1 - Introduction

OPD 101 Agenda

- **Introduction to Officer Training**
- **The Sea Cadet Organization**
- **Chain of Command**
- **Introduction to Basic Military Drill and Ceremony**
- **Officer Roles & Responsibilities**
- **Officer Ranks & Uniforms**
- **Cadet Ranks & Uniforms**
- **Ribbons, Awards and Scholarships**
- **Introduction to NSCC Web Sites**
- **PRT Testing, National & Presidential Fitness Award**

Officer Professional Development (OPD)

- **Officer / Midshipman Study Guide**
  - 18 Year old graduating cadets promoting to Midshipman
  - Adult volunteers entering NSCC program as an Instructor or Officer
  - All must complete before applying for an Adult Leader position
- **OPD 101 – Officer Orientation**
  - One of the requirements for advancement to Ensign (ENS)
- **OPD 201 – Unit Administration and Training**
  - One of the requirements for advancement to Lieutenant Junior Grade (LTJG)
- **OPD 301 – Unit Management**
  - Recommended for all officer volunteers
  - Required for Commanding Officer (CO) and Executive Officer (XO)
  - One of the requirements for advancement to Lieutenant (LT)

Unit Library Resources

Need to Have On Memory Stick

- NSCC Regulations Manual
- NLCC Regulations Manual
- NLCC Syllabus
- Administration Manual
- Uniform Regulations
- Awards Manual
- Advancement & Training Manual
- Escort Officer Handbook
- Action Letters
- Navy Correspondence Courses Required for Advancement
- OPNAVINST 5760.5C (Navy Support)
- COMNAVRESFORINST 5760.2E
- COMDINST M-5728.2D (USCG Support)

Should Have

- Blue Jackets Manual
- List of Navy Training Manuals
- List of Navy Correspondence Courses
- VIDEO: The Naval Sea Cadet Corps

Nice to Have

- VIDEO: Anchors Aweigh
- VIDEO: Test Your Limits
- Navy / Marine Corps Drill Manual
- Naval Terms Dictionary
- Naval Orientation – NAVEDTRA 16138

Web Sites to Surf

- **National Web site**:
- http://www.seacadets.org/
- **Homeport Web site**:
- http://homeport.seacadets.org/
- **Region 11 Web site**:
- http://nsccpsw.org/

Course Goals

To ensure that a consistent body of knowledge is presented to new USNSCC Officer volunteers

Specifically, USNSCC Officer volunteers need to know

- How the Naval Sea Cadet Corps operates
- How the unit operates
- What they are supposed to do
- How to interact with cadets and fellow officers

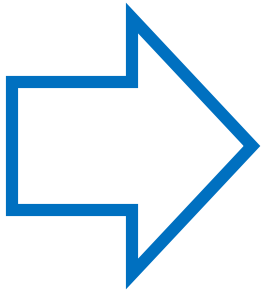
Any Questions?

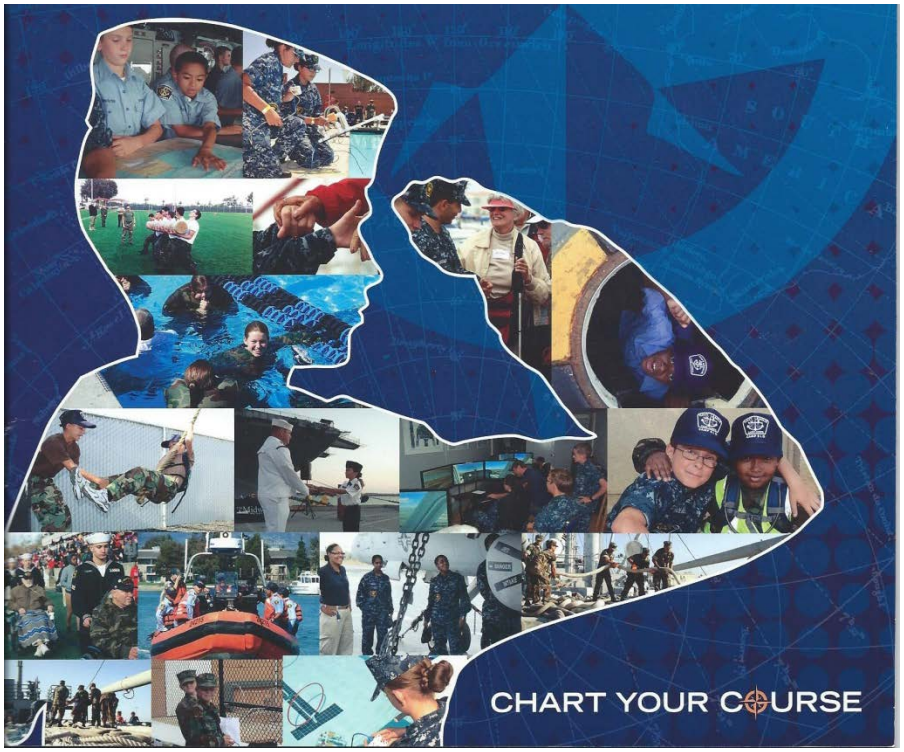
Unit 2 : The Sea Cadet Organization

Introduction of Pacific Southwest Area National Headquarters Representative

- **Captain Bill Ratner, USN (Retired)**
  - 28 Years of Naval Service (Active and Reserve)
  - Involved in Youth Programs for 50 years
- **Involved with Sea Cadets for 4 Years**
- **Prior CO for Bryce Canyon Division and Betsy Ross Division**
- **Perspective:**
  - *"Plan Your Work, Work Your Plan"*
  - Our Cadets have Two Futures:
    - **In** the Program, **Out** of Program
    - Our job is to prepare them for **both**

Major “Theme” Change





Objectives

- **Explain to a parent “What are Sea Cadets?”**
- **Describe the difference between Sea Cadet and Navy League Cadet programs**
- **Describe the Sea Cadet organization and its relationship with NSCC Headquarters, the U.S. military, and Congress**
- **Recognize the important relationships that support the Sea Cadet organization**
- **Describe your role in the program**

What are Sea Cadets?

- **Nationwide youth organization chartered by Congress**
- **Dedicated to helping young people realize personal success and achievement through a nautically oriented training program**
- **Non-profit organization**

Naval Sea Cadet Corps (NSCC) History

- **Began in Great Britain over 300 years ago**
- **Established for boys in Canada around 1910 and expanded to include girls in 1950**

- **Sea Cadet programs expanded around the globe to Great Britain, Canada, Germany, Singapore, Japan, Netherlands, Belgium, Hong Kong, Sweden, Denmark, Australia, Russia, and New Zealand, India, plus others**

US Naval Sea Cadet Corps (NSCC) History

- **~ 1958, studies of British and Canadian sea cadet programs presented to:**
  - Members of Congress
  - Secretary of Navy
  - Navy League of U.S.

- **In 1959 the Navy League agreed to formally establish a NSCC and Navy League Cadet Corps (NLCC)**
  - 9-1-1 Division, Great Lakes
- **In 1962, incorporated by Congress under Public Law 87-655 and amended in 1974 to allow females**

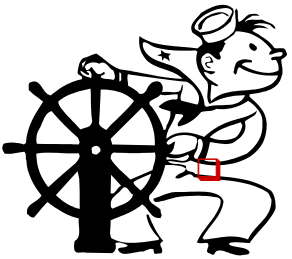
Naval Sea Cadet Corps Goals

- **Today's U.S. Naval Sea Cadet Corps continues to further the image of our maritime services by adhering to a standardized training program designed to:**
  - Develop an interest and ability in seamanship and seagoing skills
  - Instill virtues of good citizenship and strong moral principles in each cadet
  - Demonstrate the value of an alcohol-free, drug-free and gang-free lifestyle
  - Expose cadets to the prestige of public service and a variety of career paths through hands-on training with our nation's armed services

Benefits to the Cadet

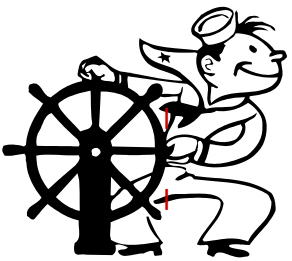
- **Alcohol, Drug, and Gang Free Environment**
- **Physical Fitness**
- **Camaraderie**
- **Scholarship Grants**
- **Authorized to wear U.S. Navy uniforms with Sea Cadet flashes**
- **Allows young people to sample military life without obligation**
- **Allows enlistment at an advanced pay grade in the Navy, Coast Guard, Army, National Guard, Air Force, and Marines**

It's Fun !



How Do Navy League Cadets Differ?

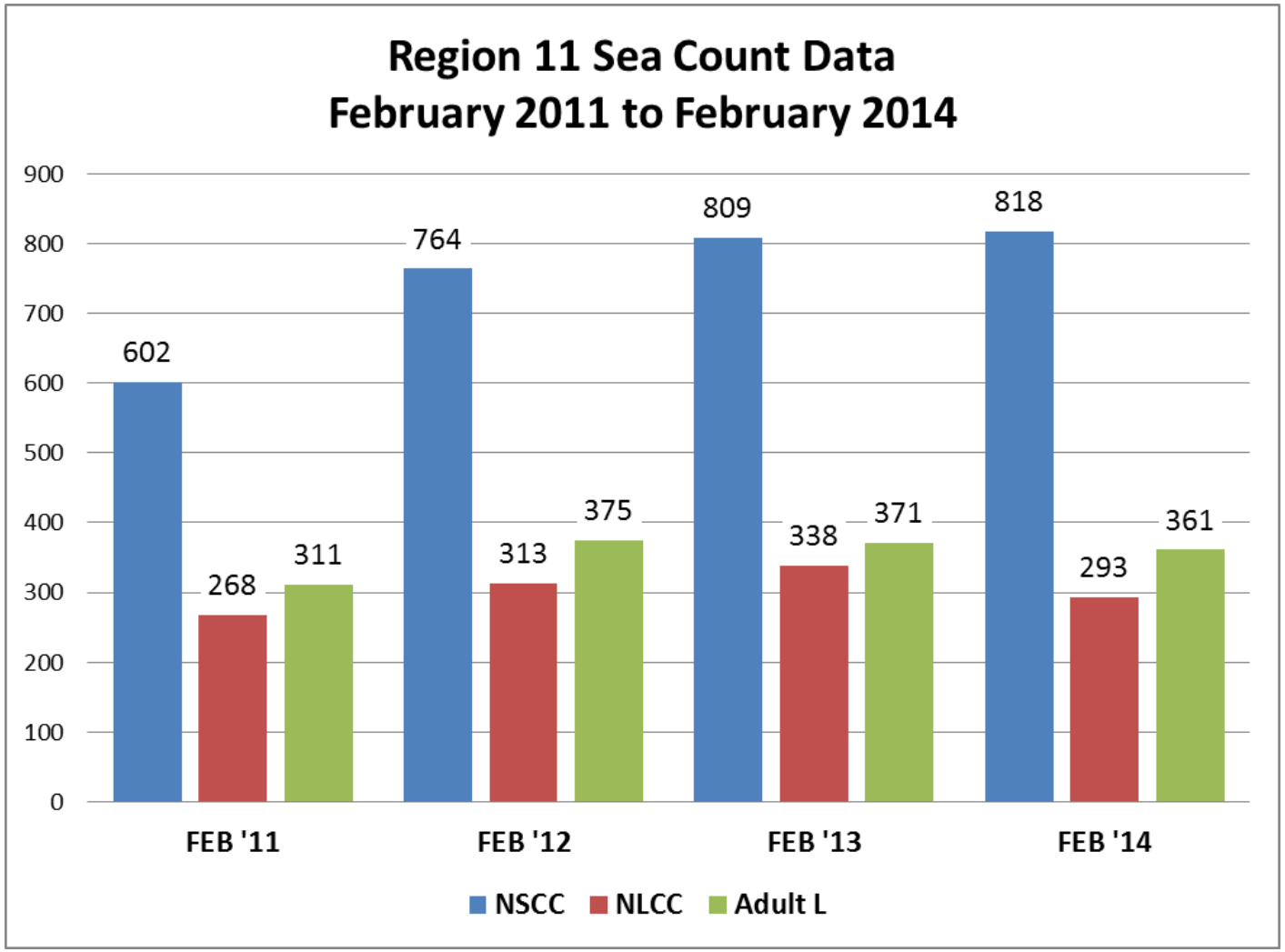
Naval Sea Cadet Corps	Navy League Cadet Corps
Male or Female	Male or Female
Age 13+ to 18	Age 10-13+ (max 14)
Physical Fitness Test	Physical Fitness Test
Dress Navy Uniform w/ NSCC identification	Wear NLCC 'Salt & Pepper" or Winter Working Blues Uniform
Correspondence Courses	NLCC Syllabus
2-wk Recruit Training	1-wk Orientation
5+ Day Advanced Training	1-wk Advanced Training
Highest Rank: Chief Petty Officer	Highest Rank: Ships Leading Petty Officer



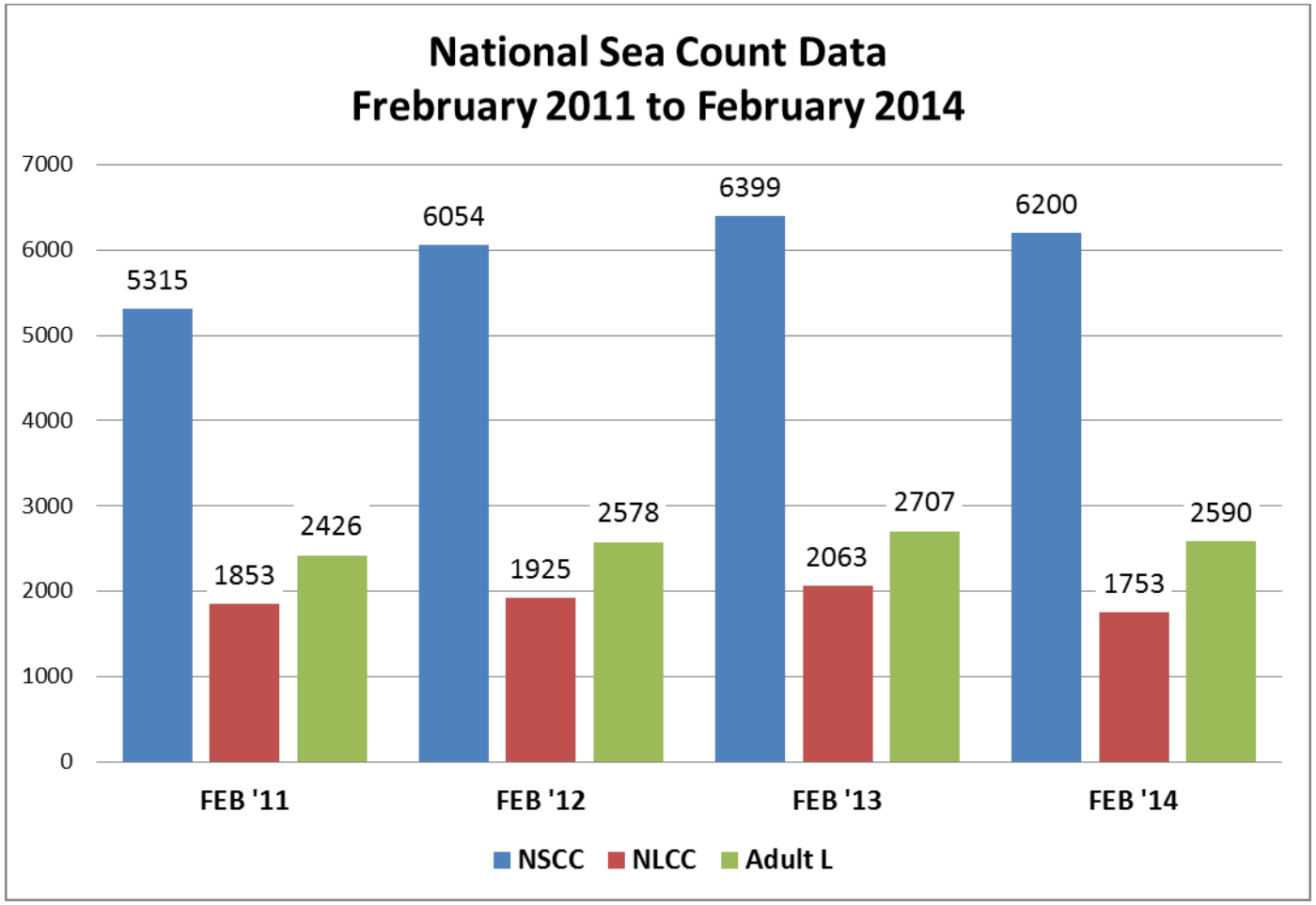
How NSCC and NLCC Interact

- **NLCC Training Ships (Independent unit)**
  - Must have 15 Navy League Cadets and 4 Officers
  - Exist as a stand alone unit or as an affiliate of a nearby Sea Cadet unit, but train separately
- **NSCC Units (Division, Squadron, or Battalion)**
  - Must have 25 Sea Cadets and 4 Officers
  - Can include a Navy League Company
- **NLCC Company (Part of Sea Cadet Unit)**
  - When insufficient number of officers to support a Training Ship
  - When insufficient number of Navy League Cadets
  - Navy League Cadets **<u>should</u>** be trained separately

A View of Our Region 11: 4 year Window



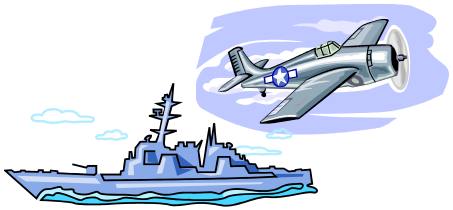
A View of National Program: 4 year Window



Important USNSCC Relationships

Public Law 1962

Funding



Navy / Coast Guard Support

NAVY LEAGUE of the United States

"Citizens in Support of the Sea Services"

A civilian organization dedicated to the education of our citizens and elected officials about the sea services.

USNSCC Headquarters

Local Navy League Council

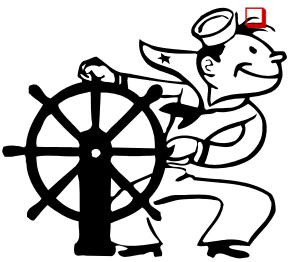
Management

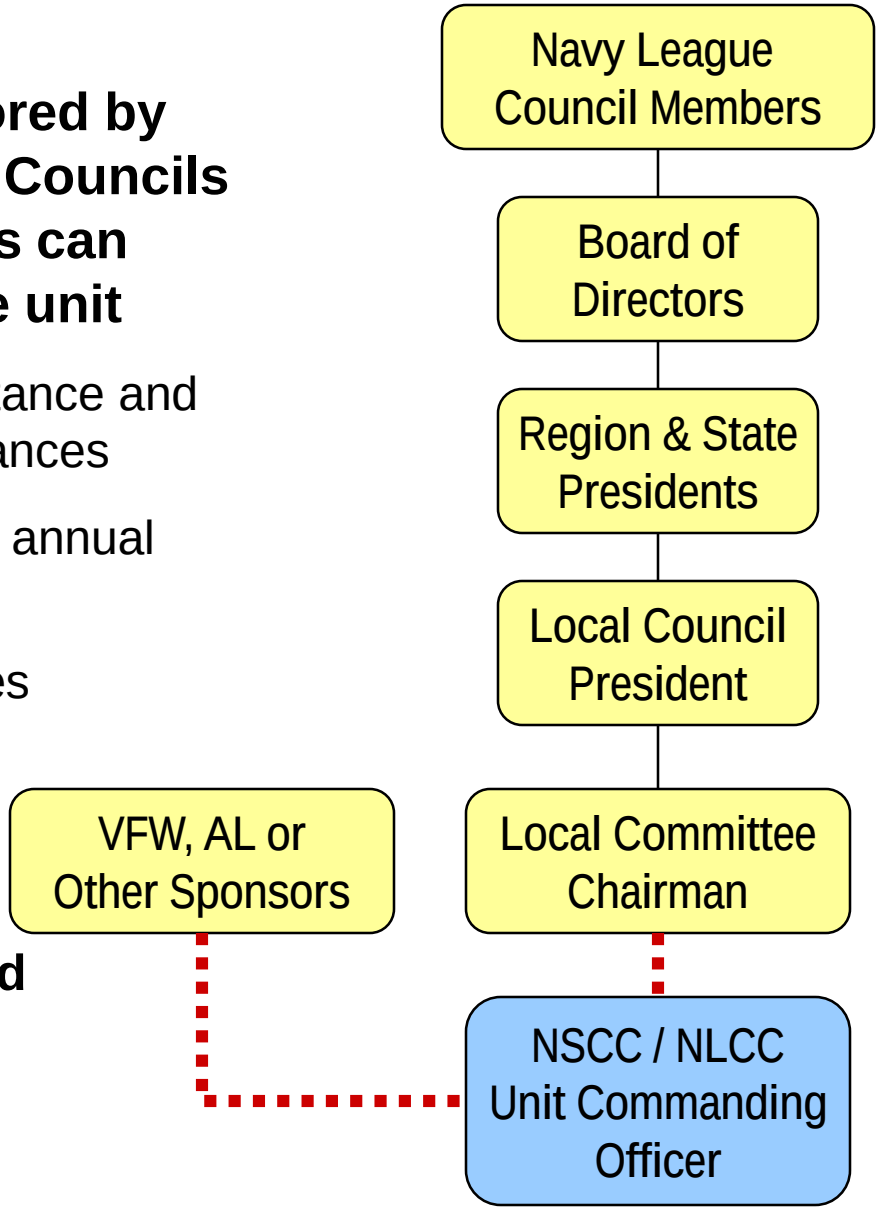
Sponsorship

NLCC / NSCC Units

Unit Sponsors

- **Many units are sponsored by the local Navy League Councils but other organizations can sponsor and assist the unit**
  - Provide financial assistance and annual audit of unit finances
  - Required to sign-off on annual inspection report
  - Assist in finding facilities and resources
  - Attend unit functions when invited
- **Keep sponsors informed and invite them to unit events**





Host Command – Remember you are a guest!

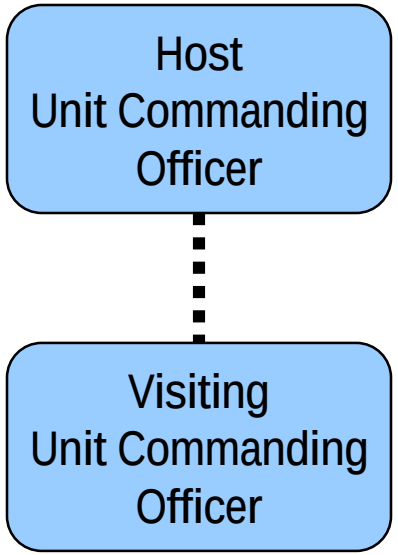
- **A host command is the training facility where the unit drills**
- **May offer permanent or shared spaces, uniform and equipment storage, training opportunities, or personnel to assist with instruction of cadets**
- **Your Regional Director and Field Representative will assist in conflict resolution with your host command if needed**
- **Extend military courtesy**
  - Keep facilities clean
  - Adhere to all rules and regulations
  - Do not interfere with the operation of the facility or training activities

Military Commanding Officer

NSCC / NLCC Unit Commanding Officer

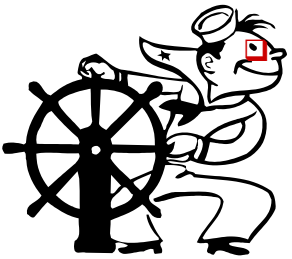
Unit Relationships – Remember you are a guest!

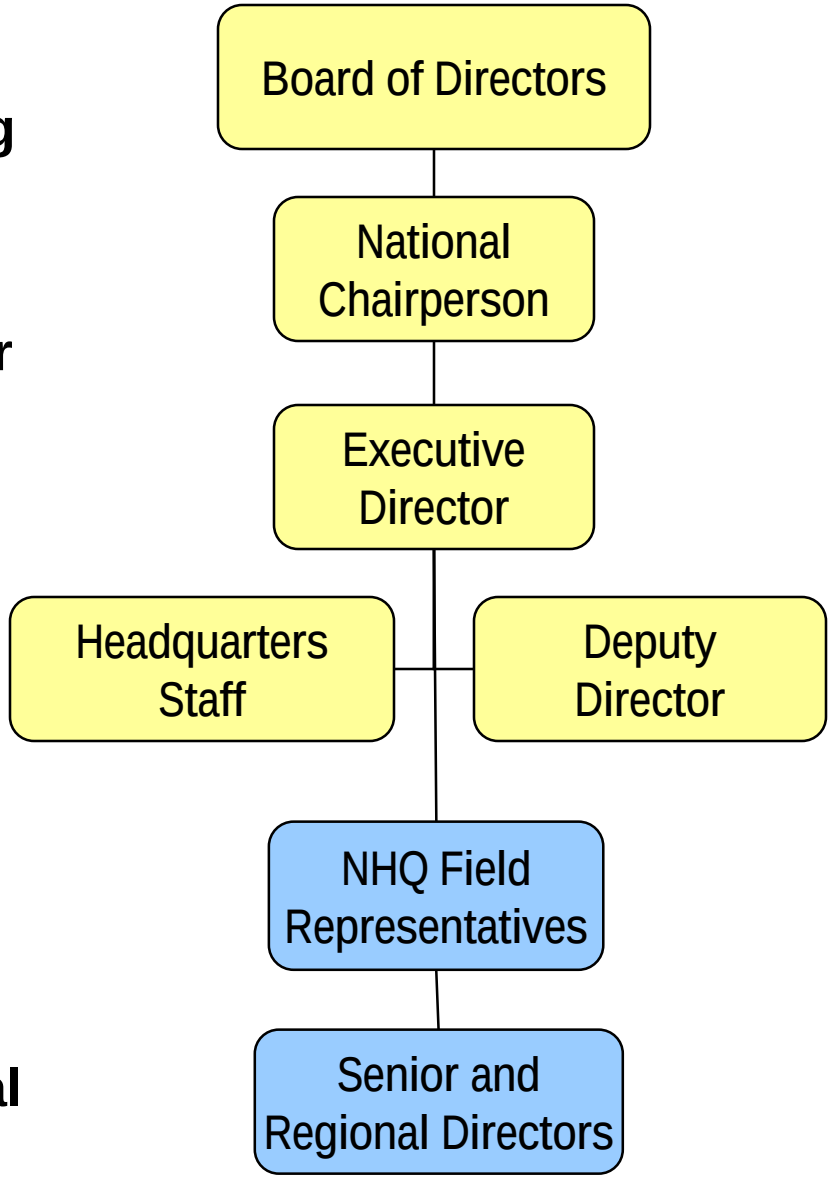
- **If you are visiting another NSCC unit, the unit you are visiting is considered the host command**
- **NSCC unit visits may provide extended and alternative training opportunities for your unit**
- **Work together to avoid conflict**
- **Extend military courtesy**
  - Keep facilities clean
  - Adhere to all rules and regulations
  - Do not interfere with the operation of the facility or training activities
  - Do not interfere with the host unit's chain of command



USNSCC Headquarters

- **USNSCC HQ is the governing body for the Sea Cadet organization**
- **Liaison with US Congress for federal funding**
- **Liaison with the military services for resources and training opportunities**
- **The NSCC / NLCC field organization reports into HQ through the Regional or Senior Regional Director**
- **The NHQ Rep is the liaison between HQ and the Regional or Senior Regional Directors**





USNSCC Headquarters Goals

- **The Sea Cadet overall goals provide direction**
- **Program goals are published annually (January) to provide focus and to channel efforts for the current year**
  - General goals
  - NHQ Representatives goals
  - Senior Regional Director/Regional Director goals
  - Commanding Officers goals
- **Example goals:**
  - Unit growth
  - Adult participation and community awareness
  - Recognition of Units, Cadets and Officers
  - Fundraising

USNSCC State of the Corps

- **The State of the Corps is a measure of the results of the prior year's goals**
  - Program Strength
  - Training
  - Administration
  - Fiscal Status
  - Navy / Coast Guard and other Military Services Support
  - Service Accessions
- **2013 State of the Corps Excerpts (Annual Report)**
  - Enrollment for 2013: **9,131** Cadets; **2,871** Volunteers = **12,002** Total
  - Federal funding achieved
  - Continued growth is vital to receiving federal funds for future years
  - **2,450** Sea Cadets attended NSCC Recruit Training
  - **2,446** Sea Cadets attended Advanced Training Session
  - **983** League Cadets attended Orientation & Advanced Training

Examples of USNSCC Headquarters Duties

- **Over site of all action letters, reports, rules & regulations governing NSCC**
- **Liaison with US Congress for federal funding**
- **Liaison with the military services for resources and training opportunities**
- **Manage national uniform depot in Great Lakes**
- **Maintains NSCC web site**
- **Approves the creation of new units, commissioning, and administers annual inspection**

More Examples of USNSCC Headquarters Duties

- **Process all applications, background checks and ID cards**
- **Administer financial budget and insurance claims**
- **Coordinate training programs and courses**
- **Administers all orders, awards, promotions, citations, & scholarships**
- **The USNSCC HQ contingent is small relative to the size of the growing Sea Cadet Organization**

Access HQ through the Chain of Command!

Which relationship is impacted?

1. **Sir, the Sea Cadets are in the reserve center unsupervised**
2. **My watch cadet left her duty post because your escort officer told her to help find a broom**
3. **I'd be happy to have my staff help with drill**
4. **I'd write my congressional representative if I knew who they were**
5. **Will you get back to this CO in your Region about the attached email?**
6. **Who is that chubby guy on my ship wearing a LCDR uniform?**
7. **We just got a check for an additional $1,000**
8. **Can your color guard represent the Navy League in a parade next month?**

Unit 2 : The Sea Cadet Organization

Lesson Summary:

- **Explain to a parent “What are Sea Cadets?”**
- **Describe the difference between Sea Cadet and Navy League Cadet programs**
- **Describe the Sea Cadet organization and its relationship with NSCC Headquarters, the U.S. military, and Congress**
- **Recognize the important relationships that support the Sea Cadet organization**

Any Questions?

Unit 3 : Chain of Command

Objectives

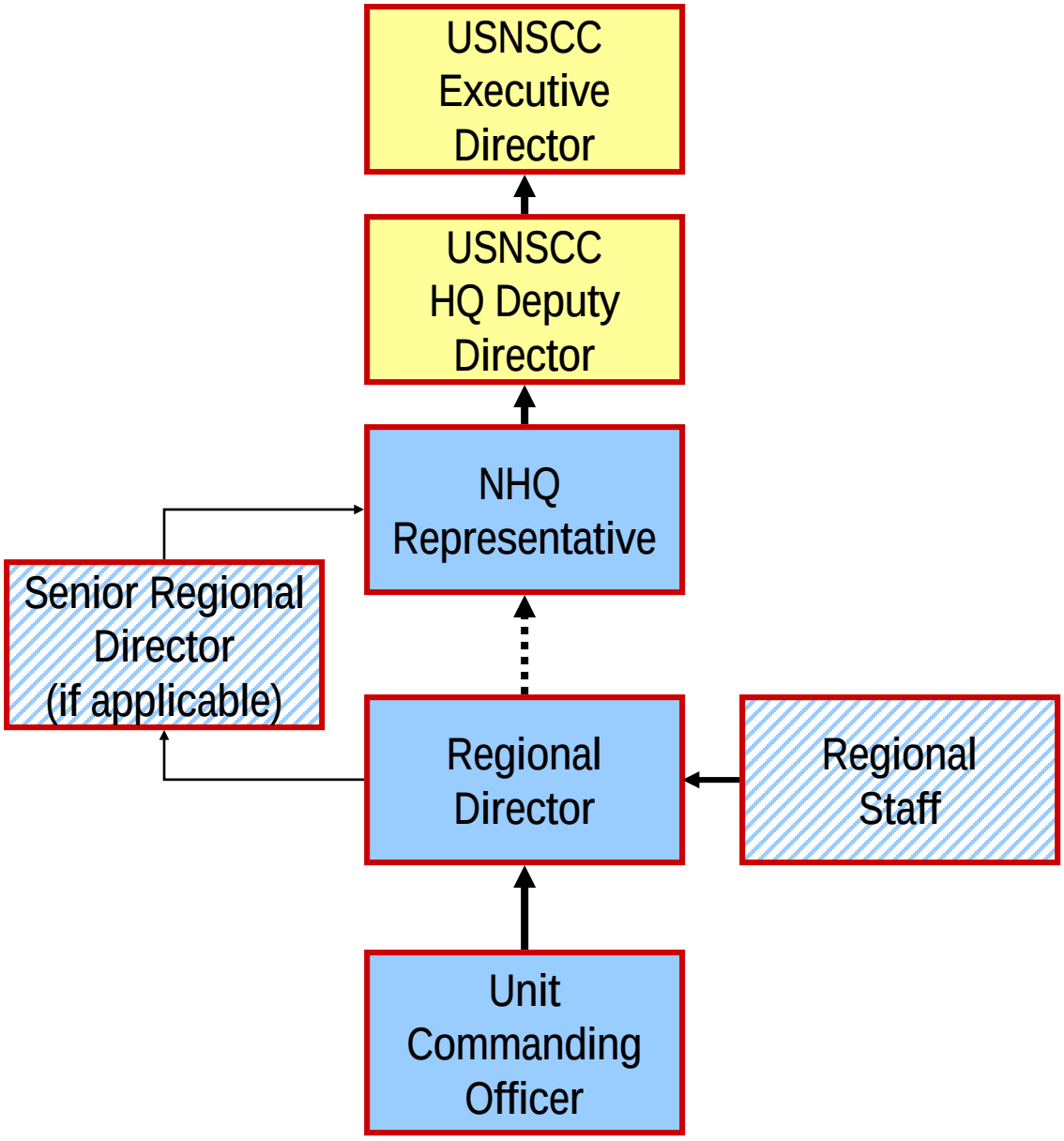
- **Recognize the difference between command structure and the chain of command**
- **Describe the purpose of the chain of command to parents and cadets**
- **Describe the relationship of parents and unit parent organization to the chain of command**
- **Utilize the chain of command to resolve unit conflict**
- **Follow the chain of command**

What is a Chain of Command?

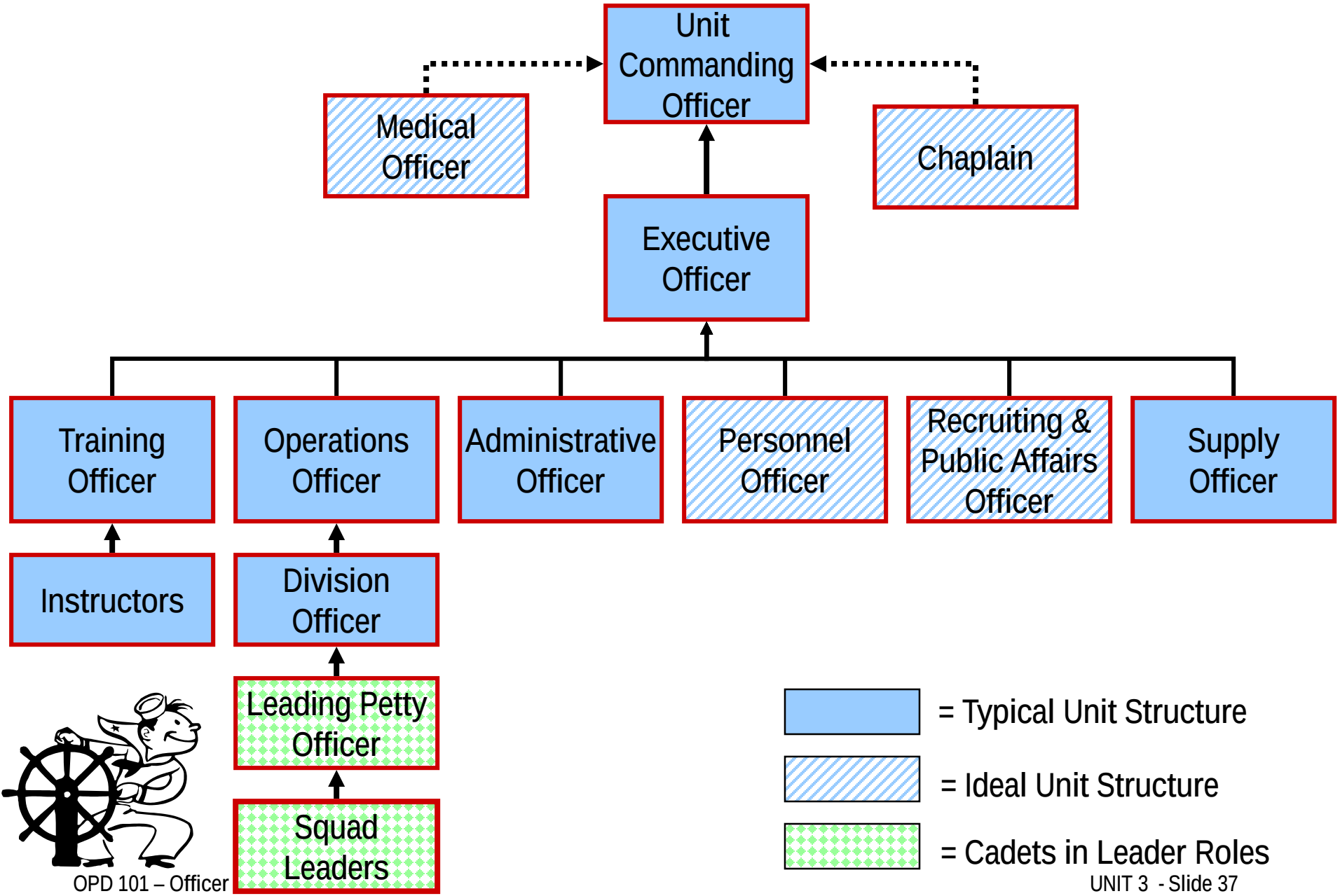
- **Provides Structure**
- **Ensure One Voice in Direction**
- **Provides Leadership**
- **Means to Resolve Conflict**

- **Not a Democracy**
- **Not Collaborative**
- **Not Group Consensus**

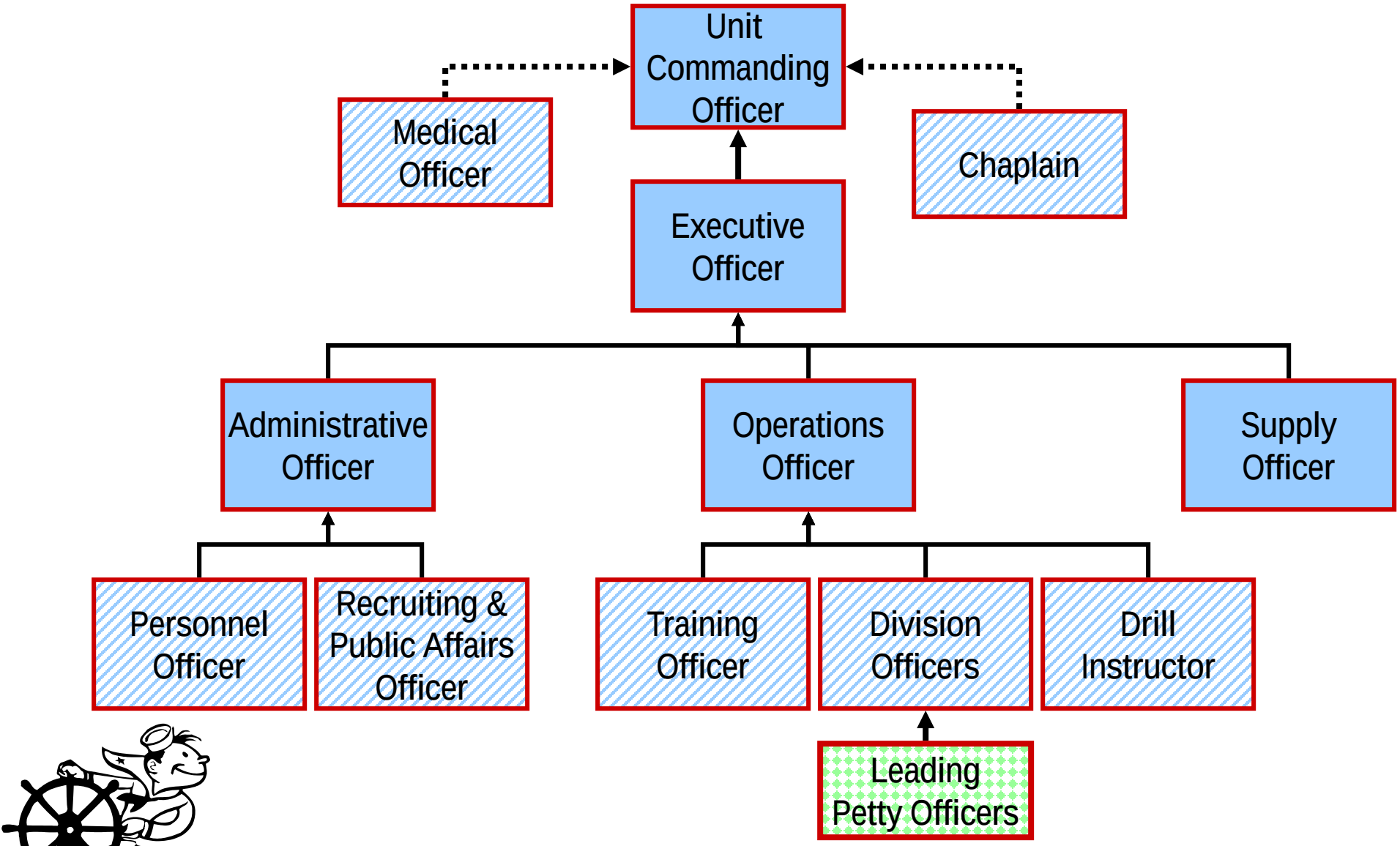
USNSCC Chain of Command



USNSCC Unit Command Structure – View 1



USNSCC Unit Command Structure – View 2



= Typical Unit Structure = Ideal Unit Structure = Cadets in Leader Roles

Cadet Chain of Command

Cadet

Petty Officer

Chief Petty Officer

Leading Petty Officer

Master of Arms

Asst Leading Petty Officer

Color Guard Petty Officer In Charge

Yeoman

Training Petty Officer

Division Petty Officers

Squad Leaders

Cadets

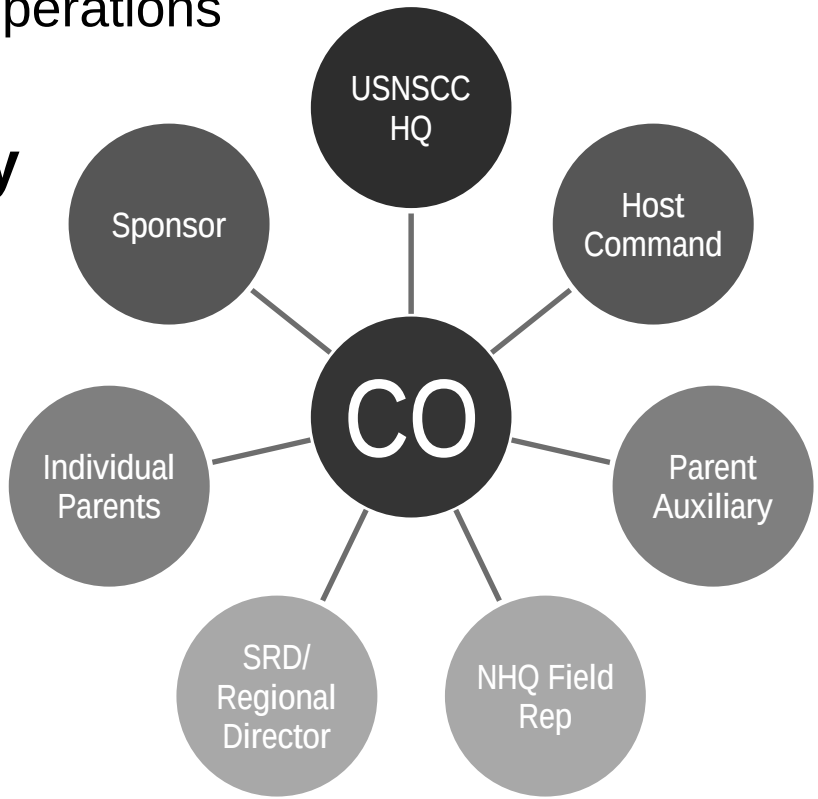
= Typical Cadets in Leader Roles

= Ideal Cadets in Leader Roles

People Outside the Command Structure

- **Host Command and Sponsors**
  - The unit CO works directly with the Host Command
  - Certain reports are to be copied to the Sponsor
  - Should not interfere with unit operations

- **Parent & Parents' Auxiliary**
  - May or may not choose to volunteer
  - Parents' Auxiliary is under authority of unit CO
  - Parents' Auxiliary does not replace sponsor organization
  - Should not interfere with unit operations



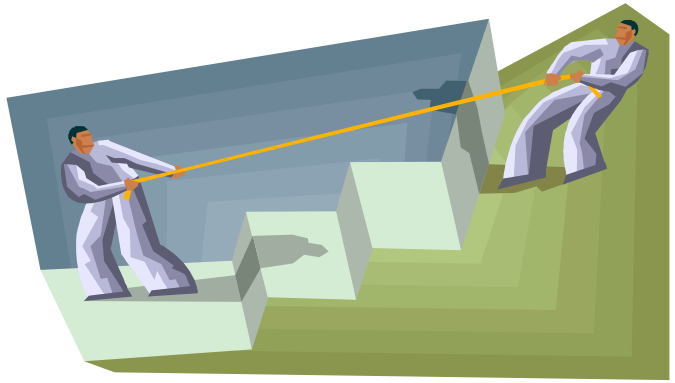
The “Mutiny” Phenomenon

Occurs when Officers and/or Parents:

- **Can’t get along or have personality conflicts**
- **Have strong differences in how things should run**

Results in:

- **Disruption of unit activities**
- **Temporary break down in the unit chain of command**
- **Poor example to cadets by parents and Officers**
- **Loss of good people**
- **Possible negative impact on relationship with sponsor and host command**



Follow the USNSCC chain of command to resolve questions or problems in an orderly, respectful, and professional manner

Unit 3 : Chain of Command

Lesson Summary:

- Follow the chain of command
- Recognize the difference between command structure and the chain of command
- Describe the purpose of the chain of command to parents and cadets
- Describe the relationship of parents and unit parent organization to the chain of command
- Utilize the chain of command to resolve unit conflict

Any Questions?

Unit 4: Introduction to Drill and Military Protocol

Objectives

- Learn basic marching and facing commands
- Give commands to cadets with a command voice
- Learn about saluting and responding to commands
- Learn to follow procedures for formation and muster
- Describe the basic drill procedures to new cadets
- Introduction to marching in formation
- Learn to follow procedures for boarding and departing
- Learn to follow procedures for entering CO's office

Marching and Basic Commands

- **Command Voice**
- **Fall in!**
- **Attention!**
- **Forward March!**
- **Halt!**
- **Left Face!**
- **Right Face!**
- **About Face!**
- **Parade Rest!**
- **At Ease!**

Saluting and Responding to Commands

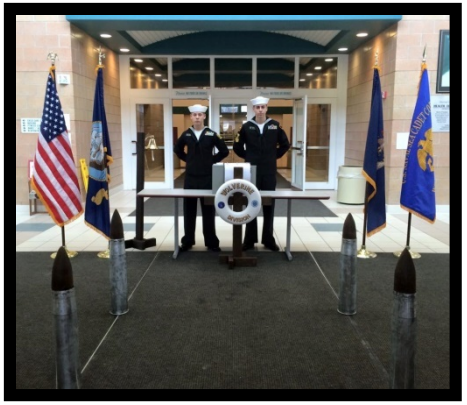
- **Hand Salute**
  - How to salute
  - Who to salute
  - When to salute
  - Where to salute

- **Responding to Commands**
  - Yes Sir! Or Yes Ma'am!
    (I understand)
  - Aye, Aye Sir!
    (I am listening and I will obey.)
  - Very well!
    (Superior acknowledgement.)

Permission to Come Aboard / Depart

- **Protocol**
  1. Approach quarterdeck
  2. Salute the flag
  3. Turn to the watch
  4. Request permission
  5. Wait for permission
  6. Proceed on board

- **Relieve the Watch**
- **Pipes and Bells**



Permission to Enter

- **Protocol for cadets entering an officer's work area or quarters.**
  - What the cadet says & does
  - What the officer says &does
- **Protocol for dismissing cadets from an officer's work area or quarters.**
  - What the officer says & does
  - What the cadet says & does
- **Protocol for officer entering cadets' quarters**
  - Male
  - Female

Formation for Inspection

Lesson Summary

- **Learn basic marching and facing commands**
- **Give commands to cadets with a command voice**
- **Learn about saluting and responding to commands**
- **Learn to follow procedures for formation and muster**
- **Describe the basic drill procedures to new cadets**
- **Introduction to marching in formation**
- **Learn to follow procedures for boarding and departing**
- **Learn to follow procedures for entering CO's office**

Any Questions?

Unit 5: Officer Roles & Responsibilities

Objectives

- **Relate to cadets in an adult leadership role**
- **Demonstrate behaviors becoming an officer**
- **Recognize the role of each officer within the command structure**
- **Describe the role of an escort officer**
- **Describe and follow Navy protocol**
- **Americans with Disabilities Act (more to follow)**
- **Relationship to active duty military**

NSCC Officers & Instructors are Volunteers

- **Everyone Pitches In!**
  - Not everyone is the CO, but every job is important
- **Volunteering is a Commitment**
  - Do what you say you will do
  - Get satisfaction from your results
  - Follow the regulations and chain of command
- **Held to a Higher Standard!**
  - Cadets safety comes first
  - Required background checks

Behavior Becoming An Officer

- **A Sea Cadet Officer does not smoke in front of the cadets**

- **A Sea Cadet Officer does not drink alcohol before or while on a Sea Cadet function**

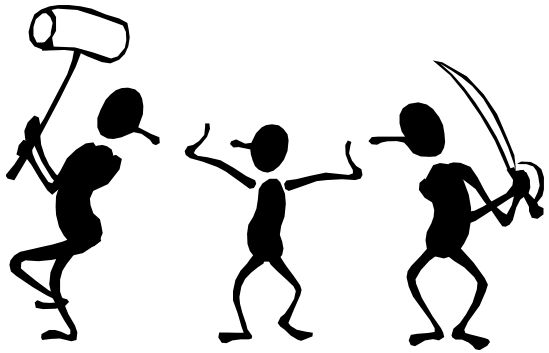
- **A Sea Cadet Officer does not fool around with cadets, fellow officers, or host command personnel**
  - Sexual Harassment
  - Fraternization

NSCC Sexual Harassment and Misconduct Policies

- **Zero Tolerance for the following:**
- **NSCC Officers (and cadets) shall not…**
  - Commit sexual harassment
  - Take reprisal against anyone who reports an incident
  - Knowingly make a false accusation of sexual harassment
  - Condone or ignore sexual harassment and sexual misconduct
- **Zones of Behavior**
  - GREEN = GO
  - YELLOW = Use Caution
  - RED = STOP

Behavior Becoming of an Officer

- **A Sea Cadet Officer does not use inappropriate language**
  - **A Sea Cadet Officer does not disrespect cadets or fellow officers**



However do:

- Praise in public
- Counsel in private with another officer present to witness
- Respect privacy and confidentiality
- Be fair and firm to all

- **A Sea Cadet Officer does not show partiality based on religion, race, gender, or –**

to their own child !

Officer / Parent Dual Role

Do . . .	Don't . . .
❑ Address your child as "Cadet"	❑ Address your child as "sweetie"
❑ Respond to your child when called by rank, "Sir", "Ma'am"	❑ Respond to your child during drill if they call you "Mom" or "Dad"
❑ Treat your child the same as all other cadets at all times	❑ Give special privileges not earned or set higher standards
❑ Ask other officers to work directly with your child	❑ Expect to be assigned to work with your child every time

Officer / Parent Dual Role

Do . . .	Don't . . .
❑ Use the chain of command to intervene in discipline of your child	❑ Publicly discipline your child outside of the chain of command
❑ Be sensitive to peer pressure toward your child about your role as an officer.	❑ Take sides or ignore conflict in the cadet ranks that could stem from accusations of parent bias.

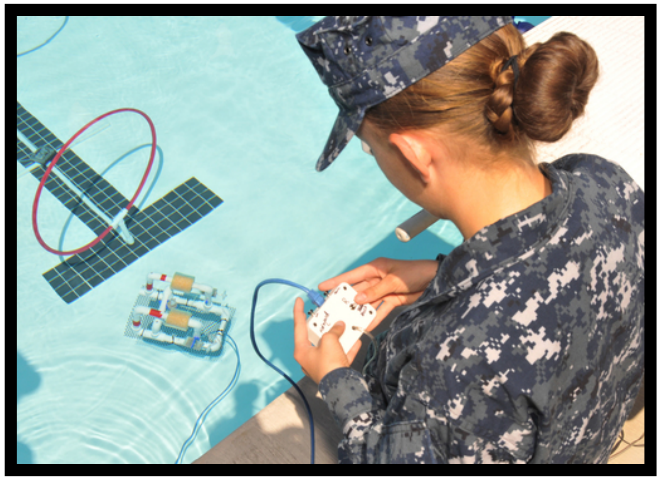
Stages of Adolescence

1. New and more mature relationships
2. Masculine or feminine social role
3. Accepting their changing body
4. Emotional independence of parents and adults
5. Assurance of economic Independence
6. Selecting and preparing for an occupation
7. Developing intellectual skills and concepts of civic involvement
8. Desiring and achieving socially responsible behavior
9. Acquiring a set of values and an ethical system as a guide to behavior

What Cadets Need from NSCC Officers

- **Meaningful and positive relationships with adults and peers**
- **Room to examine and explore self and interpersonal relationships**
- **A sense of importance that effects their self-concept and behavior**
- **Structure, boundaries and a sense of fair play with no double standards**
- **Clear explanation of rules and privileges of rank**

Cadets Need Fun, Order, and Respect!



EMI Replaces Motivational Training

- **Motivational training is physical exercise given for the purpose of discipline**
- **NSCC does not allow the use of motivational training**
- **It causes undue mental and physical stress**
- **It demeans the cadet and fails to motivate**

Steps for Discipline

1. **Counsel Cadet**
2. **Assign Extra Military Instruction (EMI)**
3. **XO Screening or Administration Action**
4. **Captain's Mast**
   - **Administrative Action**
   - **Disenrollment**

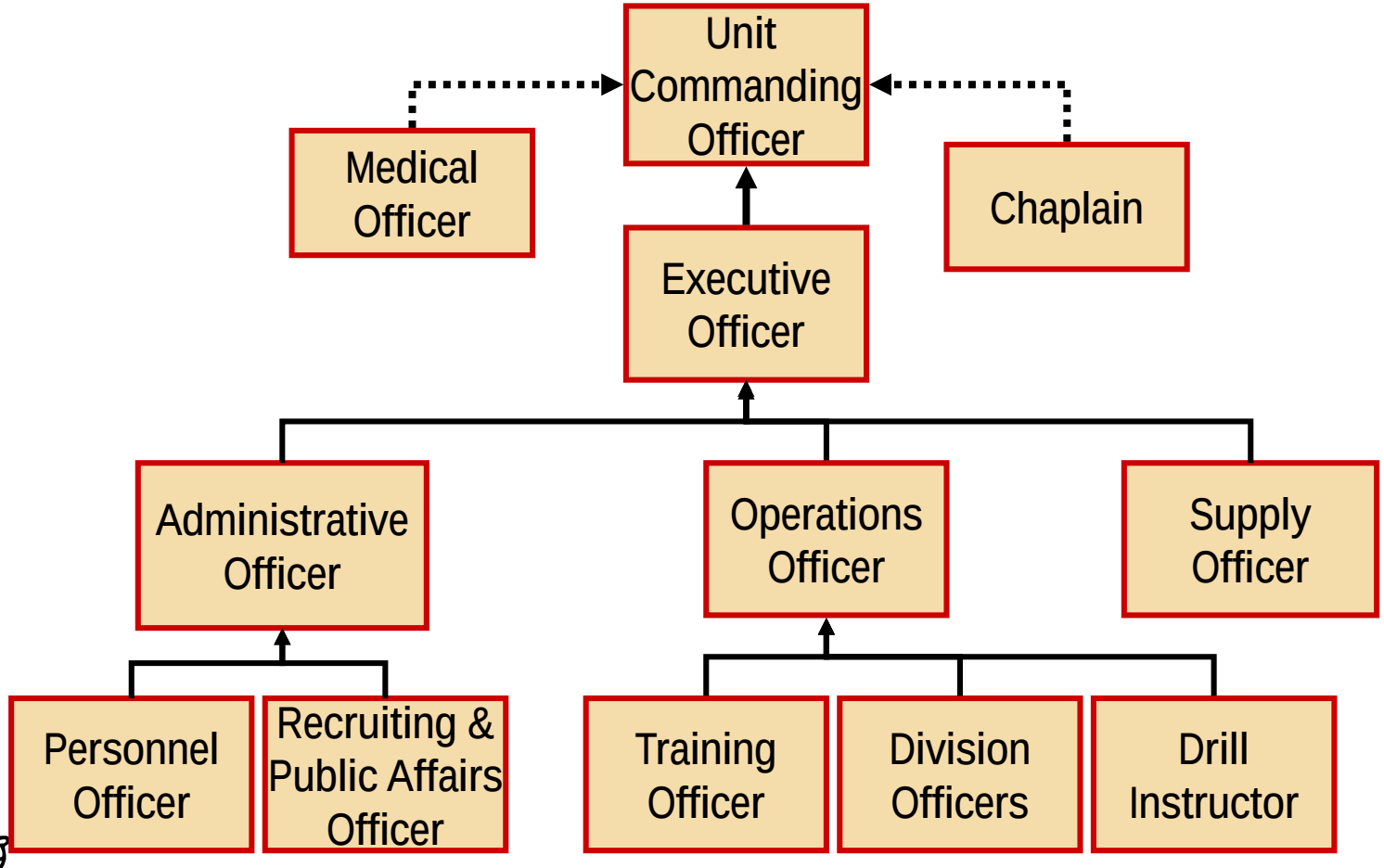
Reference: Action Letter 7-94

Helping Kids that Need Help

- **Tough Situations**
  - Learning Disabilities
  - (ADA)
  - Behavior Disorders
  - Problems at Home
  - Death
  - Divorce
  - Possible Abuse
  - Bullying

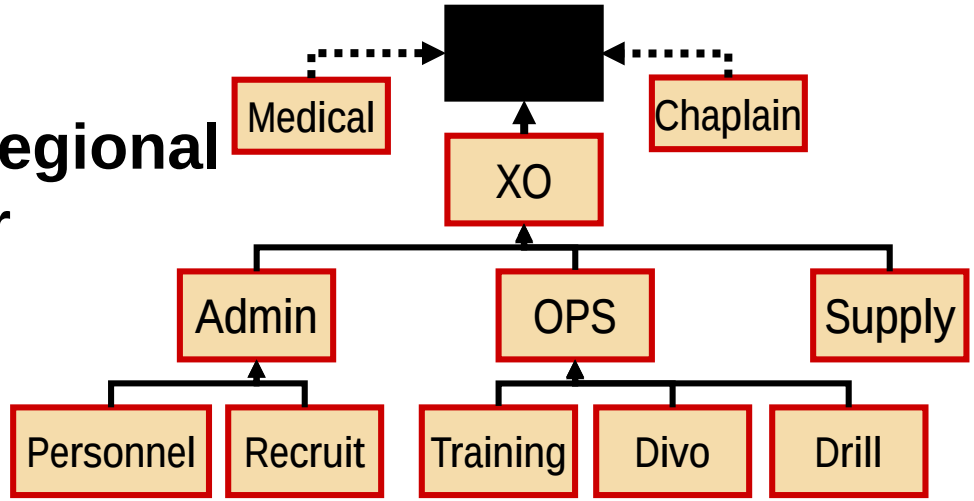
- **Handle with Care**
  - Listen and observe
  - Notify the CO ASAP
  - Your good intentions could harm the cadet, the unit, and your reputation

What is a Billet?



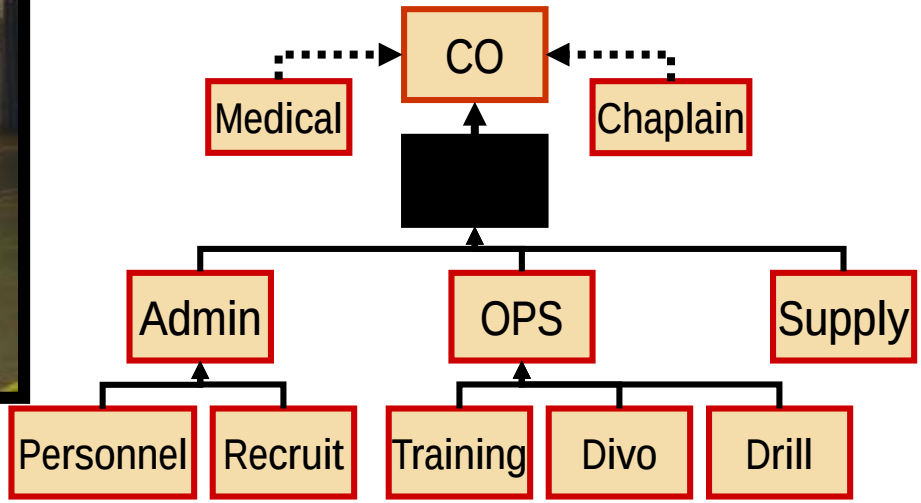
The Commanding Officer's Duties (CO)

- **Recommended by existing Commanding Officer, Regional Director or Sponsor Committee Chairman**
- **Appointed by the NSCC Executive Director**
- **Length of service is 3 years**
- **Directs the efforts of the unit toward its goals**
- **May establish Standard Operating Procedures (SOP) for the unit**
- **Accountable to the Regional Director and Sponsor Organization**



The Executive Officer's Duties (XO)

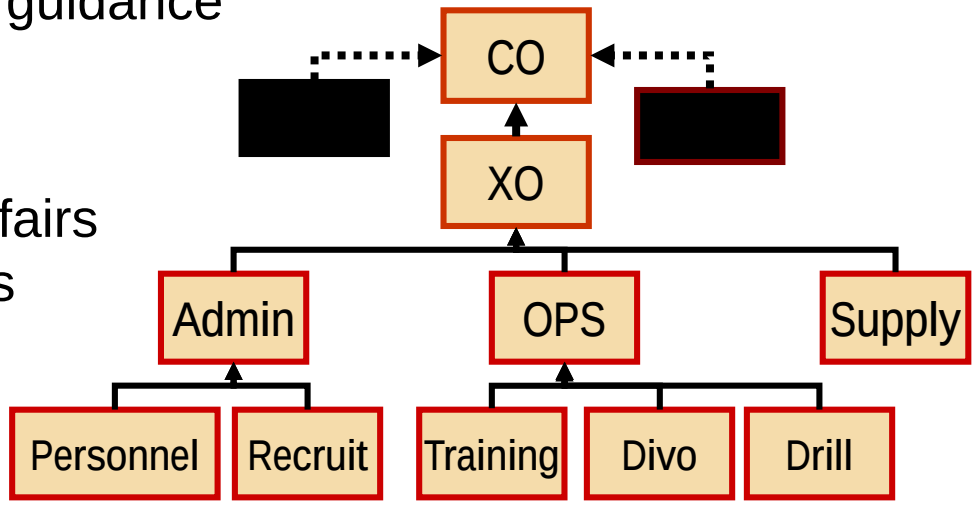
- **Responsible to CO for proper unit operation and administration**
- **Executes the unit's standard day to day operating procedures**
- **Assumes command in CO's absence**



Specialized Billets

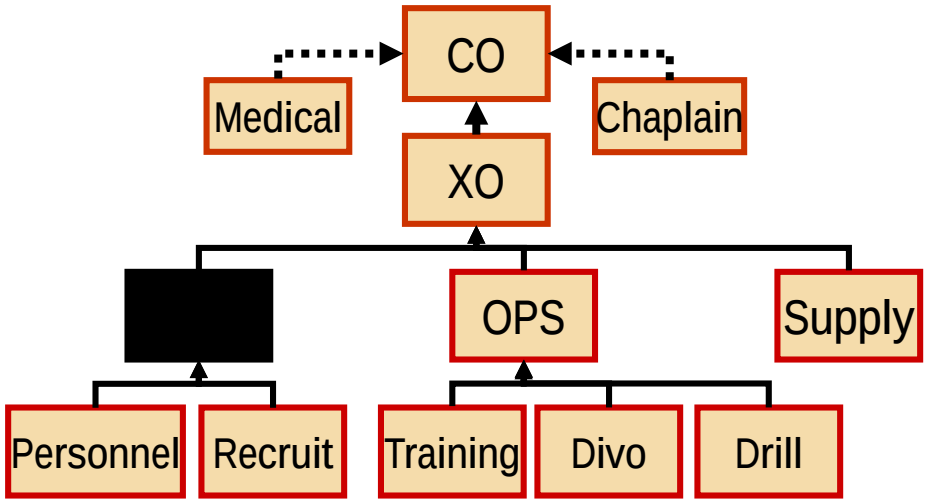
- **Medical Assistant**
  - Ensures required medical exams are complete
  - Ensures physical screens are complete prior to training
  - Ensures all medical records are complete

- **Chaplain**
  - Special assistant to the CO
  - Responsible for moral guidance and general welfare
  - Non-sectarian
  - Counsels on school affairs and personal problems



The Administrative Officer's Duties

- **Responsible to the XO for all unit administrative matters**
- **Outgoing correspondence**
- **Unit reports and unit files**
- **Maintains file of all action letters**
- **Overall knowledge of annual inspection**
- **May also fill role as Personnel Officer**



Action Letters and Military Time

- **Action Letters**
  - Day / month / year
  - Numbered for Tracking
  - Memo Format
  - Numbered Paragraphs

- **Military Time**
  - All schedules use military time based on a 24 hour clock
  - 0100 = 1:00 am
  - 1200 = Noon
  - 1300 = 1: 00 pm
  - 2400 = Midnight

(Example) 6 Sept 2011

NSCC ACTION LETTER 9-11

From:
To:

Subj: MOTIVATIONAL TRAINING

Ref: (a) NSCC Action Letter 7-94
(b) NSCC Memorandum…

1) Background:

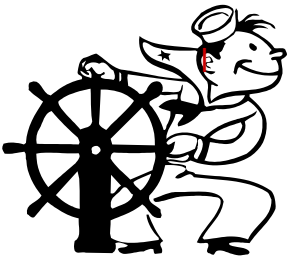
2) Discussion:

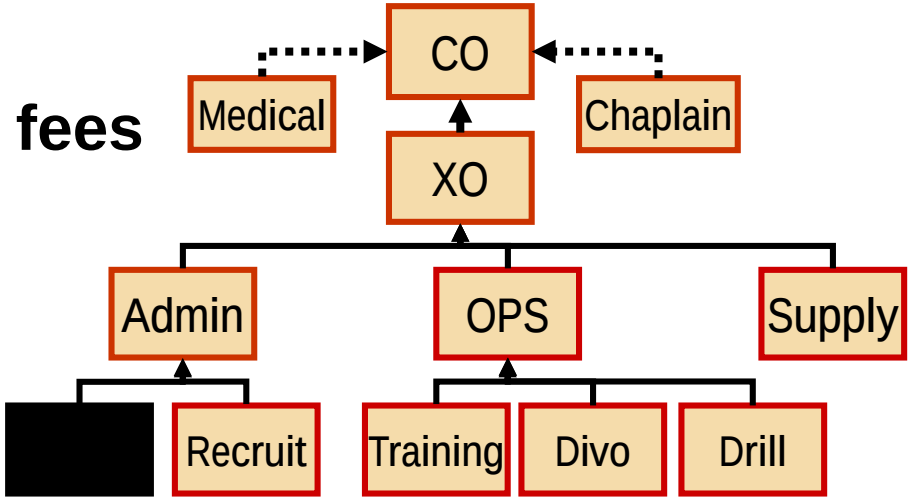
3) Action:

The Personnel Officer's Duties

- **Responsible to the Administrative Officer for the maintenance of unit service records**
  - Each cadet and officer must have a service record
  - The service record contains all enrollment and medical documentation
  - The service record contains the official record of all training

- **Responsible for the enrollment of cadets and officers including collection of fees**
- **ID cards: Current…..**
- **Insurance……**





Cadet Service Records

a. **Right Side** (Top to Bottom) (Cadet Personal/Medical Information)

1) Copy of Cadet's Identification Card (Front and Back)
2) Record of Cadet Advancement (NSCADM 009)
3) Record of Awards (NSCADM 010)
4) Cadet Application and Agreement Packet (NSCADM 001)
    - Member Information and Release (page 1/2)
    - Report of Medical History (page 3/4)
    - Report of Medical Exam (page 5/6)
    - Medical History Supplemental (page 7/8) (if required)
    - Request for Accommodation (page 9/10) (if required)
5) All other medical forms, such as immunization records, in reverse chronological order

Cadet Service Records (cont.)

b. **Left Side** (Top to Bottom) (Cadet history of what he/she has done)

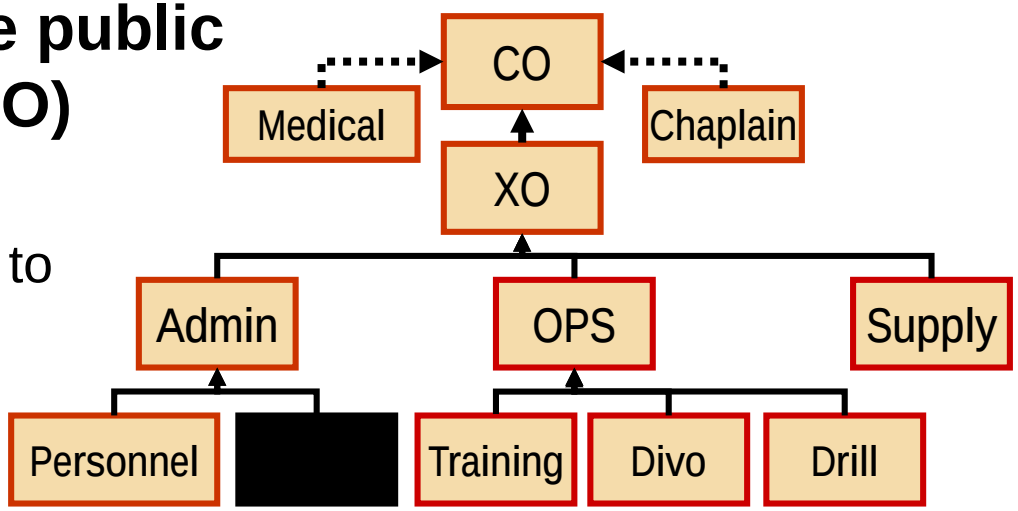
1) Administrative Remarks (NSCADM 008) (in reverse order)
2) Records of Advancement Exams and Correspondence Course Completion Certificate (NSCTNG 027)
3) Training Authorizations (orders) (NSCTNG 003/NSCTNG 005) (Completed)
4) Copies of Certificates and Letters of Commendation
5) Other documents as required by individual units

Officer Service Records

Adult Leader Service Records are organized almost the same way as the Cadet Service Records

Recruiting and Public Affairs Officer Duties

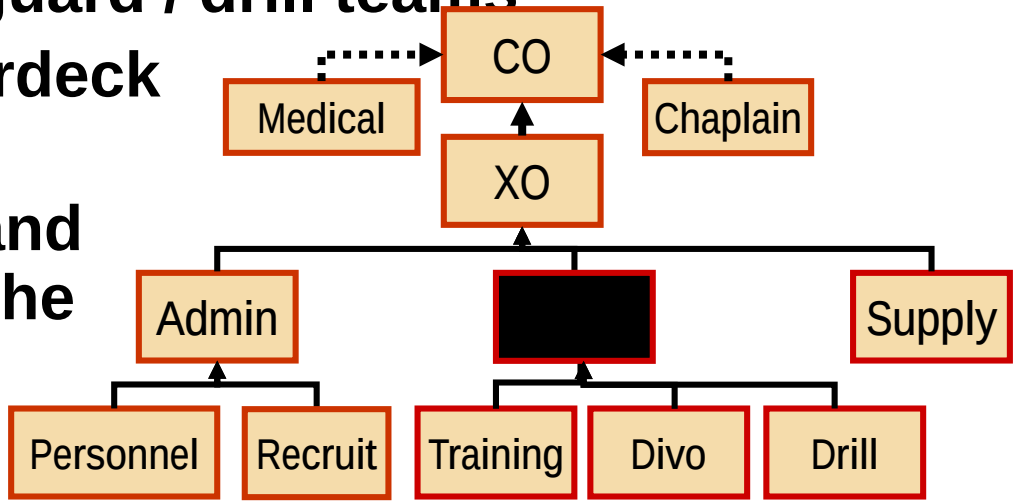
- **Responsible to the Admin Officer or XO**
- **Must be knowledgeable of enrollment requirements**
- **Maintain an active recruiting program**
  - Schools
  - Recruiters
  - Organization
- **Maintain a proactive public affairs program (PAO)**
  - Unit newsletter
  - Source of information to media, schools, etc.



Visibility is your best recruiting tool!

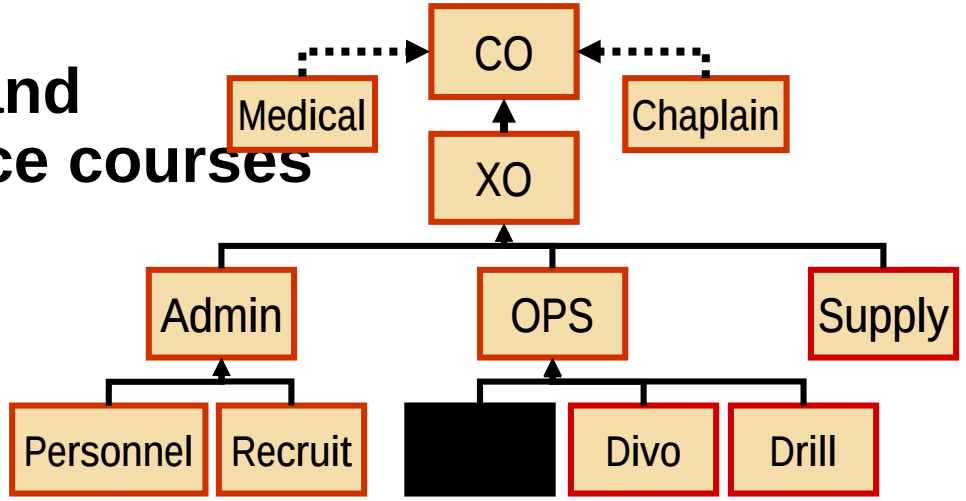
The Operations Officer's Duties

- **Responsible to the XO**
- **Creates and executes the Plan of the Day (POD)**
- **Proper conduct of drills, inspections, and other military evaluations**
- **Oversight of all Division Officers**
- **Oversight of proper wearing of uniforms and cadet and officer appearance**
- **Coordinates color guard / drill teams**
- **Coordinates quarterdeck watch team**
- **Ensures accuracy and completeness of the quarterdeck log**



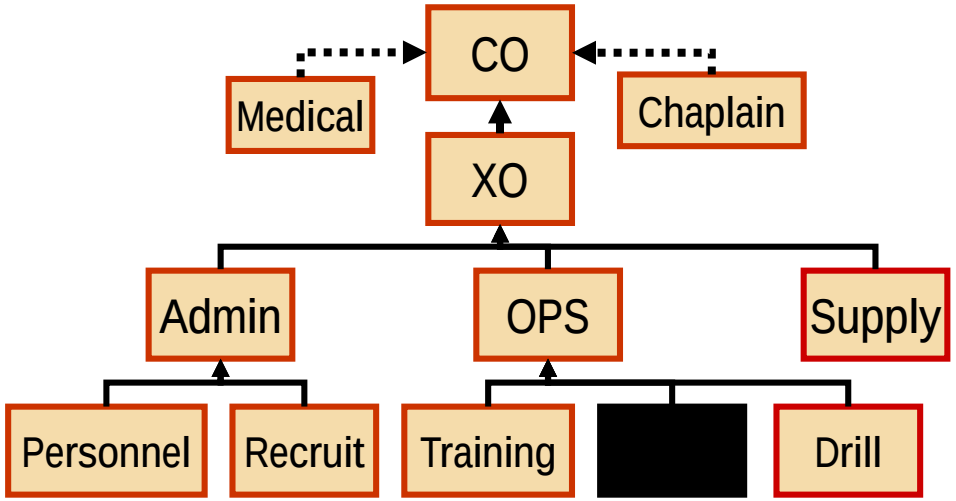
The Training Officer's Duties

- **Responsible to the OPS officer or XO for the instruction and training of cadets**
- **Ensures training is conducted per the NSCC training manual**
- **Conducts seminars for adult leaders**
- **Ensures current and high standards of instruction**
- **Maintains records on training and advancement**
- **Administers officer and cadet correspondence courses**
- **Prepares cadets to summer training**



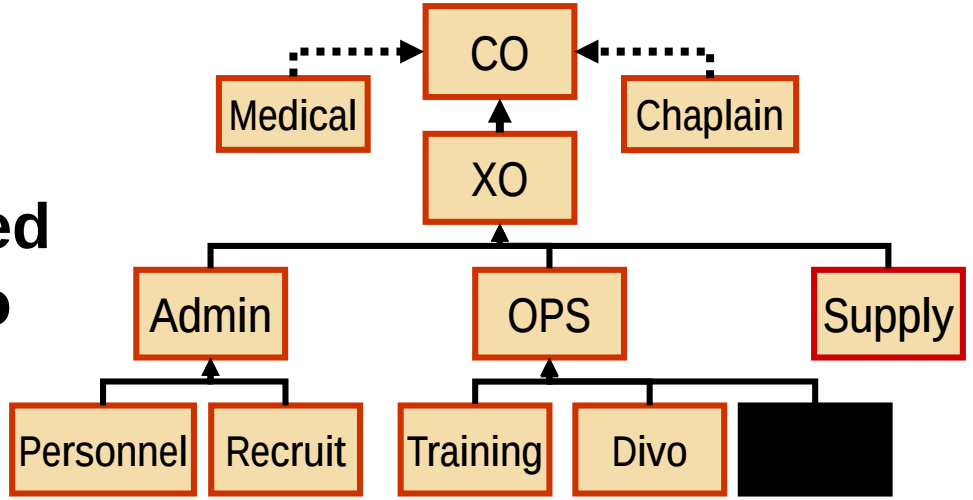
The Division Officer's Duties

- **Junior officer in charge of a group of cadets within a unit**
- **Examples:**
  - Lead Cadets
  - New Recruits
  - Advanced Cadets
  - Color Guard
  - Drill Team
  - Navy League Cadets



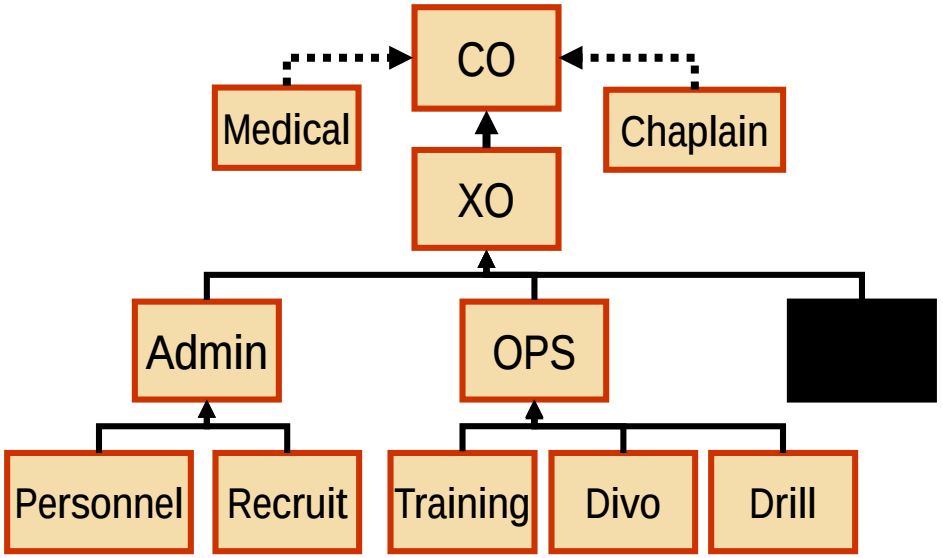
Instructor's Duties (Not related to rank of INST)

- **Duties scheduled by the Training Officer**
- **Can be assigned to any instruction billet**
- **Examples:**
  - Marching
  - Saluting
  - NLCC Syllabus classes
  - Navy History
  - Quarterdeck procedures
  - Uniform wearing / care
  - Military Courtesy
- **Can invite non-enrolled instructors to talk to cadets about their specialty area**



The Supply / Fiscal Officer's Duties

- **Responsible to the XO**
- **Anticipates, monitors, and tracks inventory so cadets can receive uniforms, ribbons, flashes, and patches in a timely fashion**
- **Orders, procures, replaces…**
  - Uniforms
  - Ribbons
  - Flashes
  - Patches



The Supply / Fiscal Officer's Duties (Cont.)

- **Acquires and maintains all equipment and supply needs of the unit including office supplies**
- **Tracks all unit property**
- **Ensures borrowed property is returned in good working condition**
- **Maintains fiscal records related to all purchases**

What is an Escort Officer?

- **An escort officer provides adult supervision to cadets during a training**
  - NSCC Officer
  - NSCC Midshipman
  - NSCC Instructor
  - Active Duty or Reserve

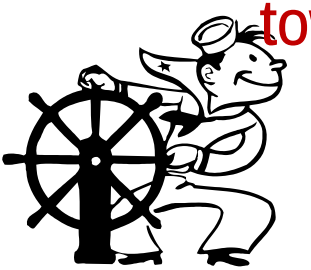
- **There are two types of escort officer duty**
  - Local unit trainings
  - Regional Basic and Advanced Trainings

Local Unit Training Escort Duty (without orders)

- **Typical local unit trainings:**
  - Color Guards
  - Parades
  - Local field trips
  - Ceremonies and parties
  - Unit Drills

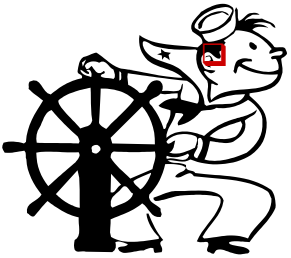
- **Transporting cadets to and from Regional Basic and Advanced Trainings (but do not stay)**

Above trainings do not count toward Officer Advancement



Regional Basic & Advanced Training Escort Duty (with orders)

- **Same responsibilities as unit / local training escort duties**
- **Report to Commanding Officer Training Command (COTC)**
- **Perform duties assigned by the COTC**
- **Extend military courtesy to fellow NSCC officers**
- **Extend military courtesy to host command officers / staff**



Counts toward Officer advancement. (5 days or more)

Benefits of Escort Duty

- **Fun**
- **Educational**
- **Advancement in rank**
- **Ensures unit cadets are able to attend**
- **Reduces potential cancellations of training**
- **Camaraderie with other officers**

Any Time – Anywhere

2-14+ Days Long

Requirements for Escort Officers

- **Enrolled in NSCC**
- **Completed OMSG**
- **Completed OPD 101**
- **Review the Escort Officer Handbook**
- **Submit training orders as required**

Requirements for Escort Officers (Cont.)

- **Adequate number of required uniforms**
- **Familiarize yourself with the training activity**
- **Physically and mentally prepared for an extended period of time with cadets**

Relationships With Military Staff/Personnel

- **NSCC adult staff have no authority over any Military Personnel. We are only civilians. (Exception: military who are also NSCC staff)**
- **Remember that all NSCC personnel are guests on military facilities and must follow the instructions of military staff**
- **Only designated NSCC liaisons may contact military commands regarding NSCC activities or issues except in case of emergency**
- **NSCC officers must act in a professional manner at all times and observe all military protocols**
- **Military Personnel may transfer TAD to NSCC to staff trainings**
- **Military Personnel, (not TAD to NSCC), who are regularly working with the NSCC program must sign up to be an NSCC adult leader**

Unit 5: Officer Roles & Responsibilities

Lesson Summary:

- **Relate to cadets in an adult leadership role.**
- **Demonstrate behaviors becoming an officer**
- **Recognize the role of each officer within the command structure**
- **Describe the role of an escort officer**
- **Relate to Active Duty military**

Any Questions?

Unit 6: Officer Uniforms and Ranks

Objectives

- **Follow regulations regarding grooming and personal appearance**
- **Wear the authorized & appropriate NSCC uniform**
- **Recognize difference in NSCC and USN uniform**
- **Recognize each officer rank and uniform insignia**
- **Describe how to advance in rank within NSCC**

Look Smart !

Adult Leaders are expected to . .

- **Have a neatly groomed appearance while in uniforms**
- **Meet weight standards for wearing the NSCC uniform**
- **Officers unable to meet weight restrictions may be enrolled as a non-uniformed adult leader**

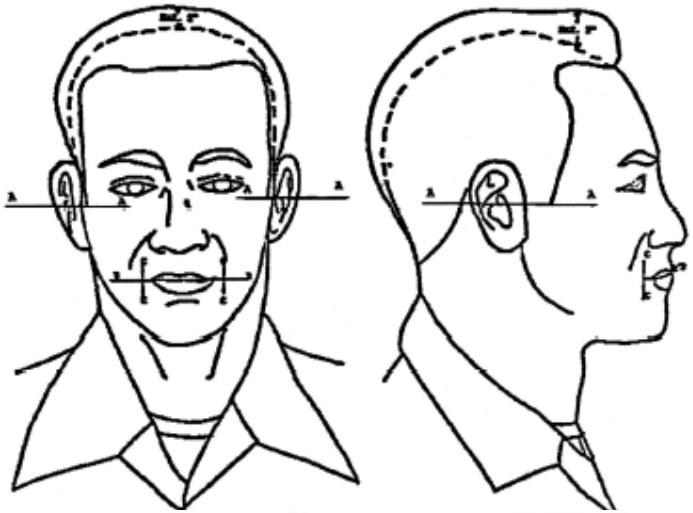
- **A full-length photo, in either the uniform or alternative uniform, is submitted for promotion**

Reference: NSCC / NLCC Uniform Regulations

Grooming Standards for NSCC Adult Leaders

Males

- Bulk not greater than 2 in
- No one hair longer than 4 in
- Sideburns must not fall below the middle of the ear
- Mustache must be above the upper lip and cannot extend more than ¼ in
- No beards



Females

- Maximum hair length 1 ½ inch below the top of the collar

Authorized NSCC Uniforms

- **Service Dress Blues**
- **Summer Whites**
- **Khakis**
- **Navy Working Uniform (NWU)**
- **Camouflage Utility Uniform (CUU)**

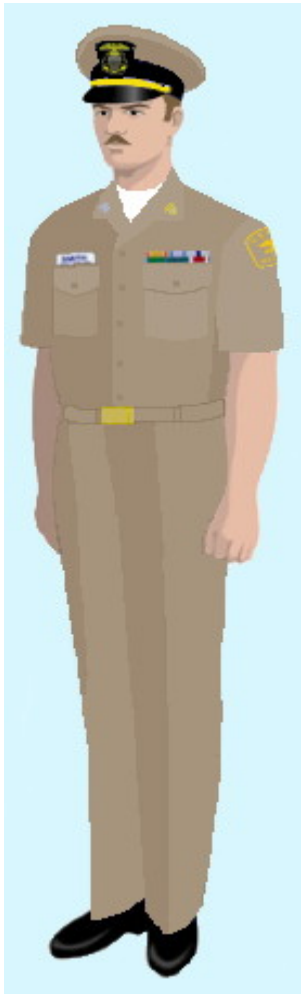
Reference: NSCC / NLCC Uniform Regulations

Male Officers Looking Smart and In Season

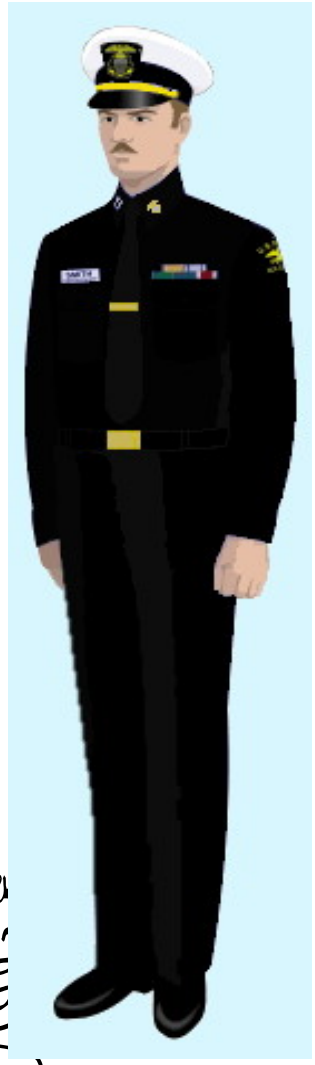
Service Dress Blues

Summer Whites

Khakis



Winter Working Blues



Navy Working Uniform (NWU)

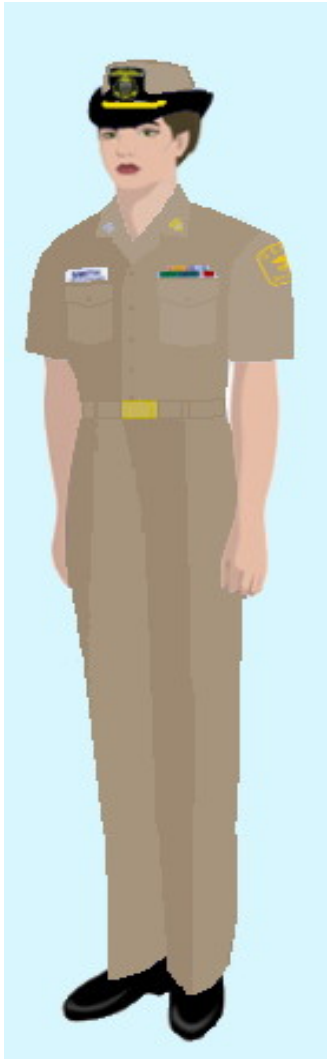
Camouflage Utility Uniform (CUU)

Female Officers Looking Smart and In Season

Service Dress Blues

Summer Whites

Khakis



Winter Working Blues

Navy Working Uniform (NWU)

Camouflage Utility Uniform (CUU)

Alternative Working Uniform

- **Worn by Midshipman, Instructors and Officers who are unable to meet standard weight requirements**

- **Worn by Midshipman, Instructors, Auxiliary Members, and Officers and for unit casual occasions**

White or heather gray polo w/black pants or skirt

Navy polo w/khaki pants or skirt

Reference: NSCC / NLCC Uniform Regulations

Alternative Dress Uniform

- **Worn by Midshipman, Instructors and Officers who are unable to meet standard weight requirements**
- **Worn by Midshipman, Instructors and Officers for unit formal events or events where you would wear a suit and tie**

Blue blazer with NSCC crest
Burgundy/red tie
with gold tie clasp (Male)
White shirt
Khaki pants
Black dress shoes

Reference: NSCC / NLCC Uniform Regulations

The Sea Cadet Patch

- **NSCC <u>Officers and Cadets</u> wear Navy uniforms but must be distinguished with the Sea Cadet Patch**
- **This patch is for the Service Dress Blues, Working Blues and NWU's**
- **A similar patch in white, khaki and forest green are respectively sewn onto the Summer White, Khaki and CUU uniforms**

- **The Sea Cadet Patch must be worn on both sleeves of all outer garments except raincoats**
- **Position 1 inch below the right and left shoulder seam with the "Eagle" facing foreword**

Reference: NSCC / NLCC Uniform Regulations

NSCC Male Officer Covers and Cap Devices

Crest is for
Officer / Instructors

Anchor is for
Midshipman

NSCC Cap Insignia

Cover comes in
white or khaki

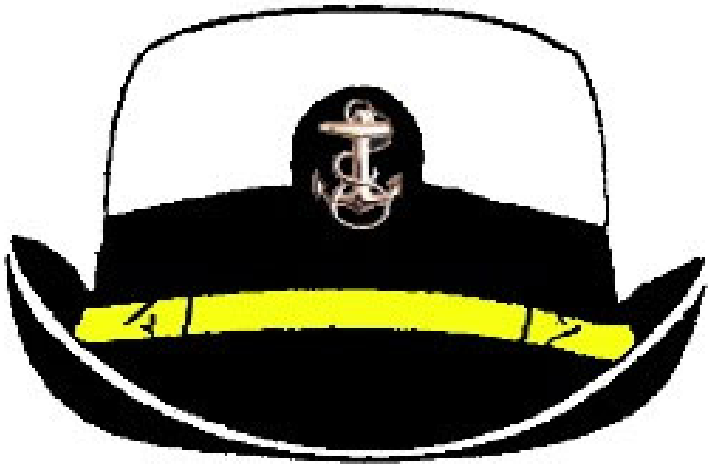
Combination
Cover Button

Chin Strap
Gold = Officer, WO,
Midshipman
Black = Instructor

NSCC Female Officer Covers and Cap Devices

Who wears this cover?

Who wears this cover?

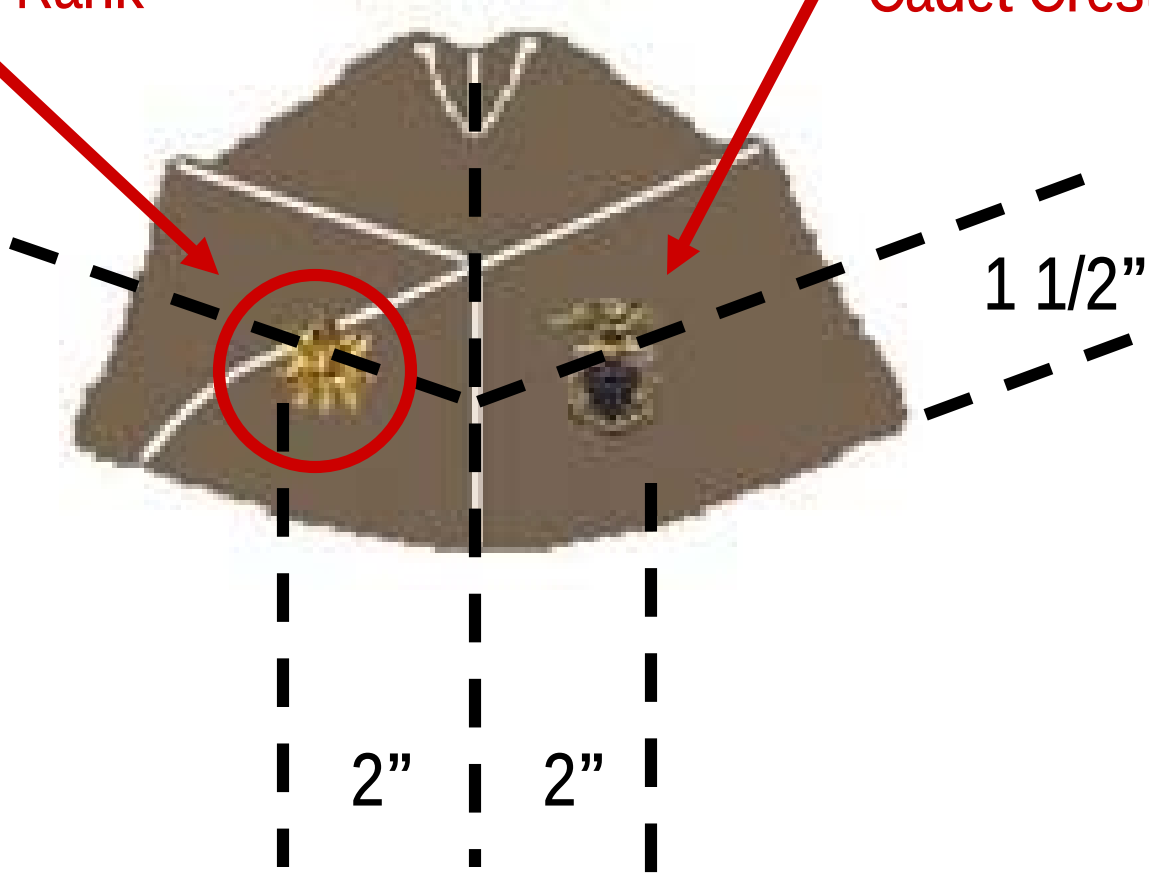


What color uniform is this cover worn with?

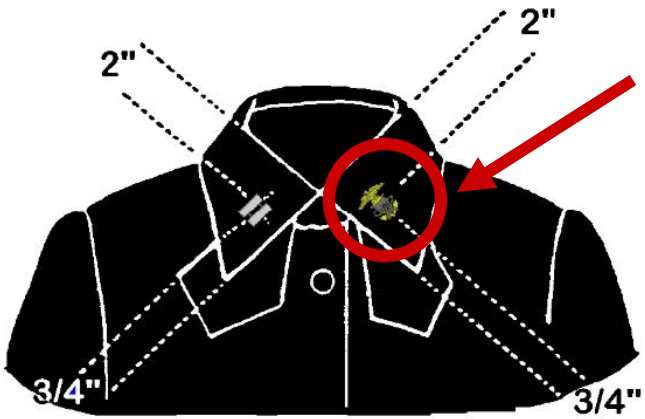
Female & Male Garrison Cap and Cap Devices

Officer, WO, and Midshipman Rank

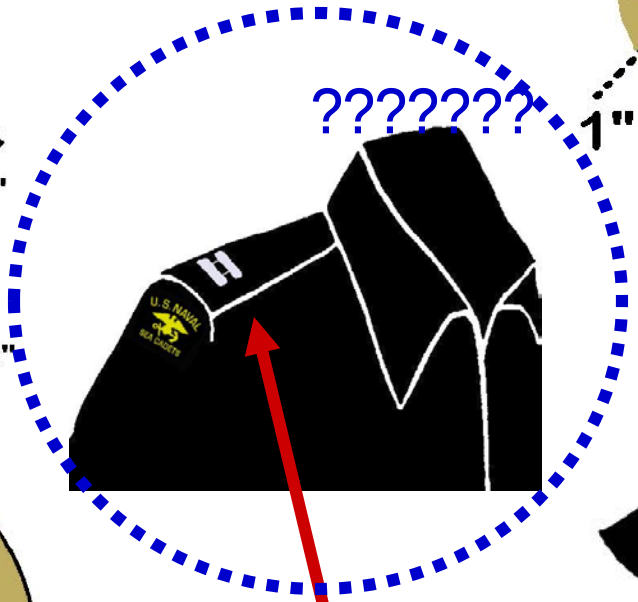
Middle Size Sea Cadet Crest

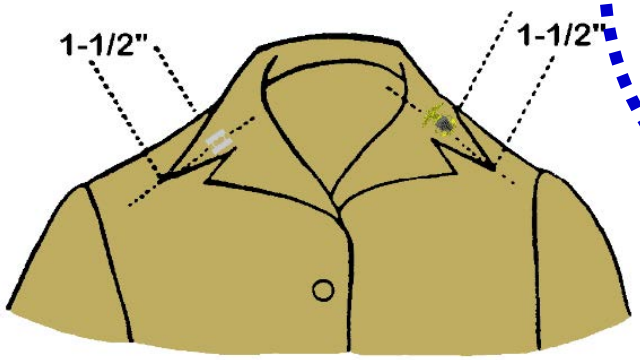


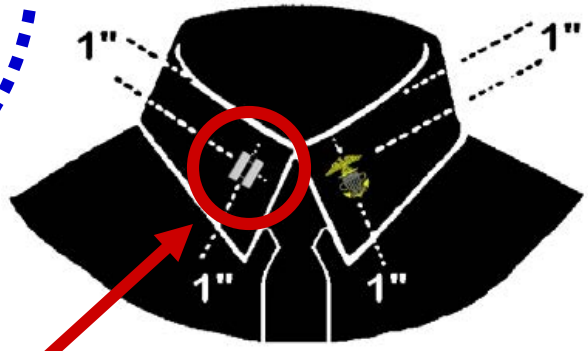
NSCC Officer Collar Insignias



Which insignia is here?





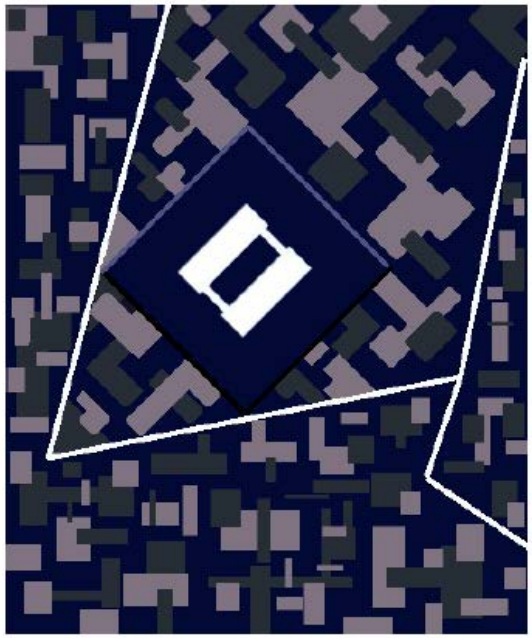


Which insignia is here?

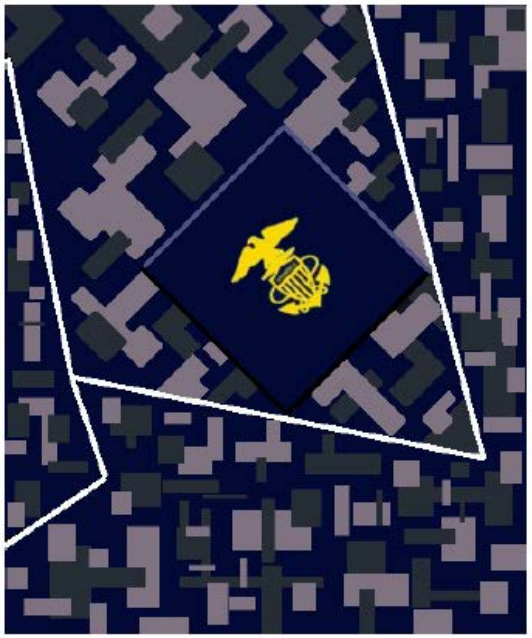
Navy Working Uniform (NWU) / (CUU) – Officer Collar Insignia

NWU Rank Insignia. Collar devices (blue coverall tab device) will be worn on both collar points, by Officers, Midshipmen and Instructors

CUU Woodland green uniform collar devices are worn the same way except that the collar devices are olive drab green color with black letters



RIGHT COLLAR



LEFT COLLAR

Reference: NSCC/NLCC Uniform Regulations

Navy Working Uniform (NWU) / (CUU) Officer Name Tapes

NWU: Name tapes with gold letters will be worn on all shirts with the name over the right breast pocket and USNSCC over left breast pocket

CUU: Woodland green uniform name tapes are worn the same way except that the name tapes are olive drab (green color) with black letters

Officers, Midshipmen, Instructors and Chief Petty Officers

RIGHT BREAST POCKET

LEFT BREAST POCKET

Reference: NSCC/NLCC Uniform Regulations

Navy Working Uniform (NWU) – Officer Shirt / Insignia

SHIRT:

Officers, Midshipmen, Instructors and Chief Petty Officers

A full-sized left facing NSCC flash will be worn on the right breast pocket

Note: Officer, Midshipmen, Instructor and Chief Petty Officer name tapes should have gold letters (Cadets except CPO have white letters)

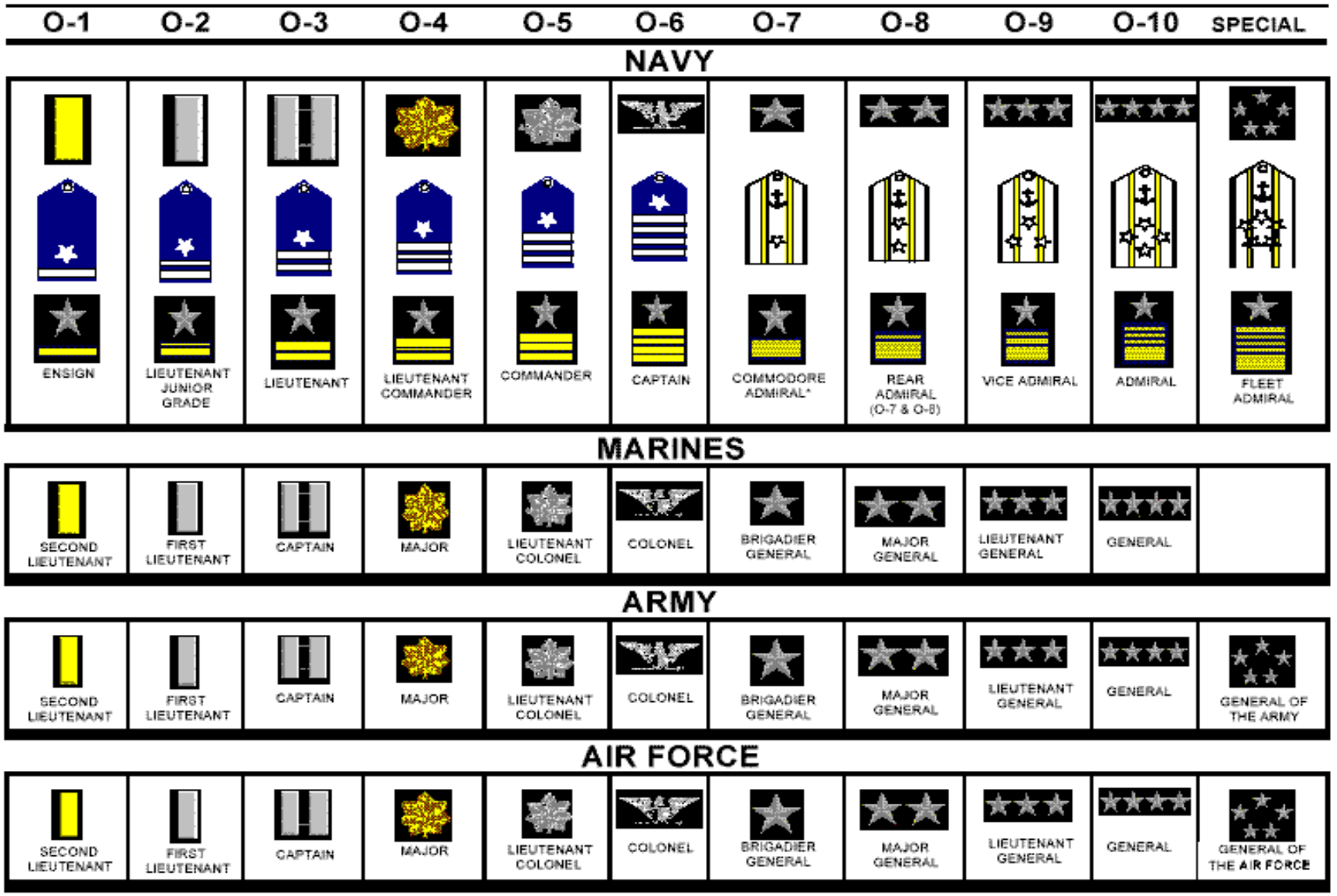
.

Reference: NSCC/NLCC Uniform Regulations

Officer Ranks Comparison between NSCC, Coast Guard and Other Military Services

Naval Sea Cadets	US Navy & Coast Guard	Other Services
Instructor & Auxiliary	----------	----------
Warrant Officer	Warrant Officer	Warrant Officer
Midshipman	Midshipman	Cadet
Ensign	Ensign	Second Lieutenant
Lieutenant Junior Grade (LTJG)	Lieutenant Junior Grade (LTJG)	First Lieutenant
Lieutenant (LT)	Lieutenant (LT)	Captain
Lt Commander (LCDR)	Lt Commander (LCDR)	Major
	Commander	Lieutenant Colonel
	Captain	Colonel
	Rear Admiral (LH)	Brigadier General
	Rear Admiral	Major General
	Vice Admiral	Lieutenant General

OFFICERS INSIGNIA OF THE UNITED STATES ARMED FORCES



The Different types of Naval Officers and……

LINE

FIVE-POINTED STAR

MEDICAL CORPS

GOLD OAK LEAF, SILVER ACORN IN CENTER

SUPPLY CORPS

SPRIG OF THREE OAK LEAVES AND THREE ACORNS

CHAPLAIN CORPS (CHRISTIAN)

LATIN CROSS

CHAPLAIN CORPS (JEWISH)

STAR OF DAVID ATTACHED TO THE TOP CENTER OF TABLETS OF THE LAW

CHAPLAIN CORPS (MUSLIM)

CRESCENT MOON

CIVIL ENGINEER CORPS

TWO GOLD SPRIGS OF TWO OAK LEAVES EACH, SILVER ACORN IN EACH SPRIG

DENTAL CORPS

GOLD OAK LEAF WITH SILVER ACORN ON EACH SIDE OF STEM

MEDICAL SERVICE CORPS

GOLD OAK LEAF ATTACHED TO A SLANTING TWIG

LEADER, U.S. NAVY BAND*

GOLD LYRE

NURSE CORPS

GOLD OAK LEAF

JUDGE ADVOCATE GENERAL'S CORPS

TWO GOLD LEAVES, SILVER MILL RINDE IN CENTER

Sea Cadet Officer Ranks and Insignias

MIDN

WO

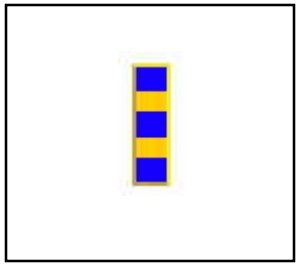
ENS

LTJG

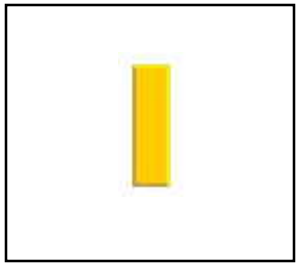
LT

LCDR

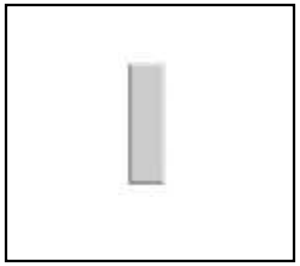
WO



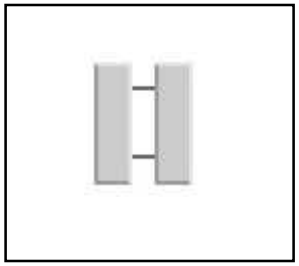
2ND LT



1ST LT



CAPTAIN



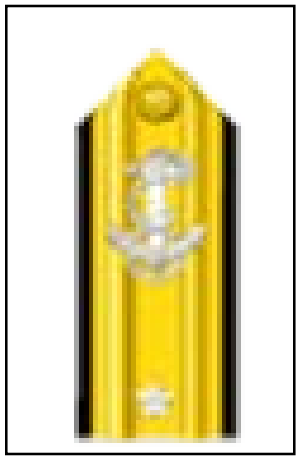
MAJOR

The Marines, Army, and Air Force use the same insignia but refer to the rank by a different title

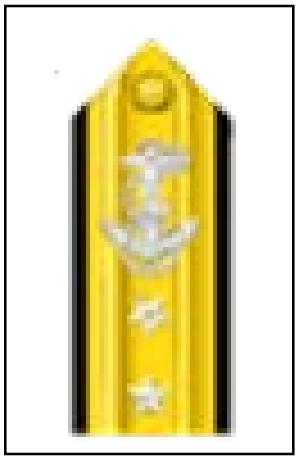
Additional USN Ranks and Insignias

CMDR

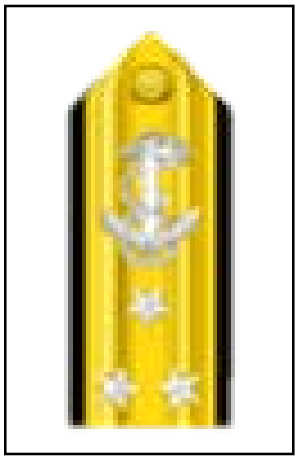
CAPTAIN



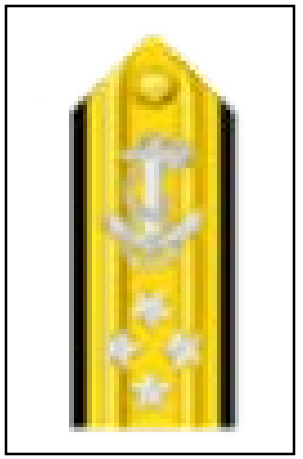
RADM LH



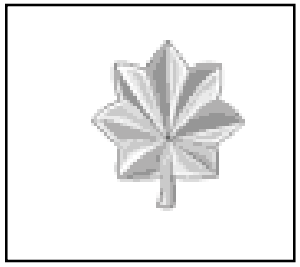
RADM



VADM

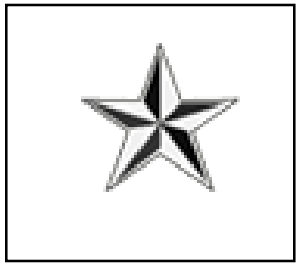


ADM



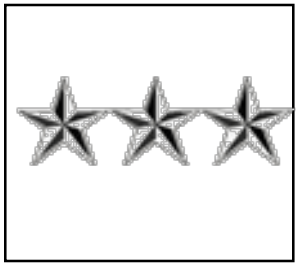
LTCOL

COL

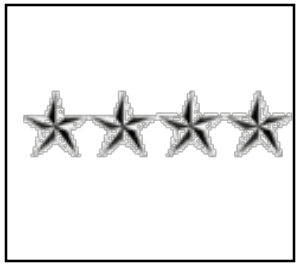


BGEN

MGEN



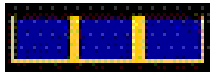
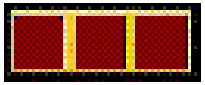
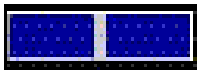
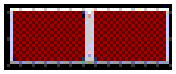
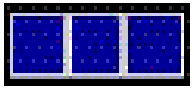
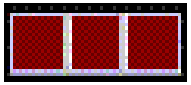
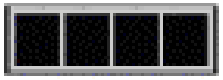
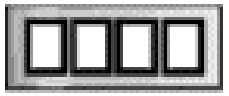
LTGEN

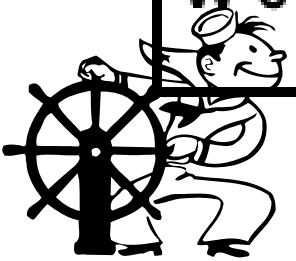


GEN

The Marines, Army, and Air Force use the same insignia but refer to the rank by a different title

WARRANT

NAVY	MARINES	ARMY
W-1	WARRANT OFFICER	WARRANT OFFICER
W-2  CHIEF WARRANT OFFICER	 CHIEF WARRANT OFFICER	CHIEF WARRANT OFFICER
W-3  CHIEF WARRANT OFFICER	 CHIEF WARRANT OFFICER	CHIEF WARRANT OFFICER
W-4  CHIEF WARRANT OFFICER	 CHIEF WARRANT OFFICER	 CHIEF WARRANT OFFICER
W-5	CHIEF WARRANT OFFICER	 CHIEF WARRANT OFFICER



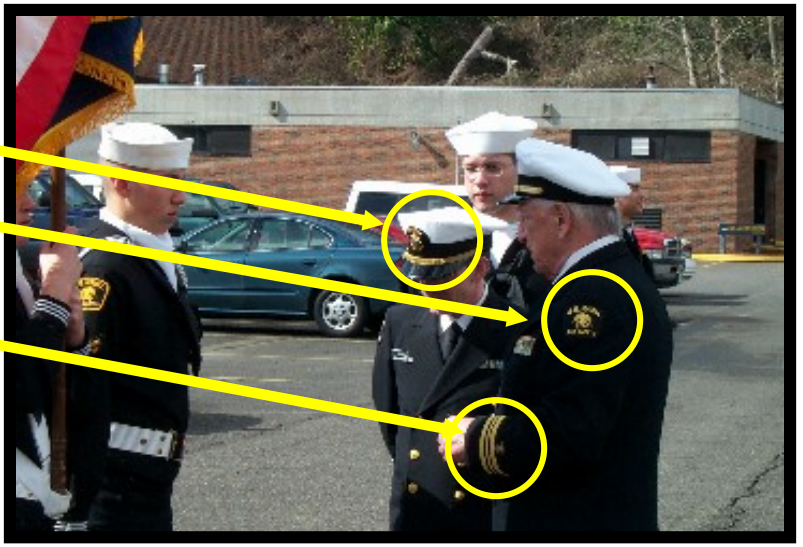
Name that Officer!

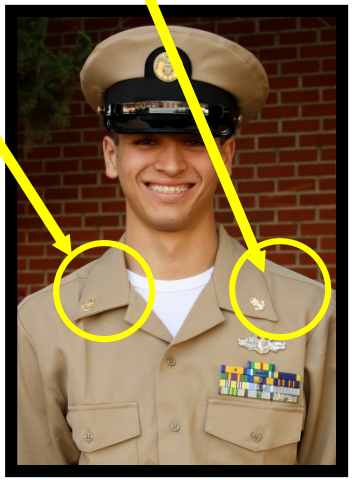
Is this an NSCC officer?

What rank is this officer?

Where to Look to Identify Officer Rank

- Cap Devices
- Sea Cadet Patch
- Sleeve Insignia
- Shoulder Insignia
- NSCC Insignia
- Collar / Lapel Insignia





Scrambled Eggs

- Denotes officers O-5 and above
- O-5 and O-6 have a single set of scrambled eggs
- O-7 and above have a double set of scrambled eggs
- Which military branch is this Officer in? How can you determine that?

Cadet Courtesy Toward NSCC Officers

- **Cadets salute officers, address them with an appropriate greeting and by rank, Sir or Ma'am**

  Good evening Commander!

- **Officers return the salute with an appropriate response and by Cadet**

  Good evening Cadet!

Last names may be used
with the rank, if known, but are not required

Military Courtesy Toward Ranking Officers

- **Junior officers salute senior officers, address them with an appropriate greeting and by rank, Sir or Ma'am**
- **Senior officers return the salute with appropriate response and by rank, Sir or Ma'am**
- **If NSCC officers are saluted when aboard a military installation, return the salute smartly with the appropriate greeting**
- **If NSCC officers are not saluted, carry on**

Never confront Navy personnel about failing to salute whether officer or enlisted

Allow me to introduce….

- **When introducing an officer to another officer**

  Lt Smith, this is Capt Jones. Capt Jones will be joining us today for inspection

- **When introducing an officer to a civilian**

  Ms Smith, this is Lt Jones. Mr. Jones will be you son's escort officer to Recruit Training

- **When introducing a medical corps officer or chaplain**

  Ms Smith, this is Dr. Jones, our unit's medical officer and Chaplain Miller

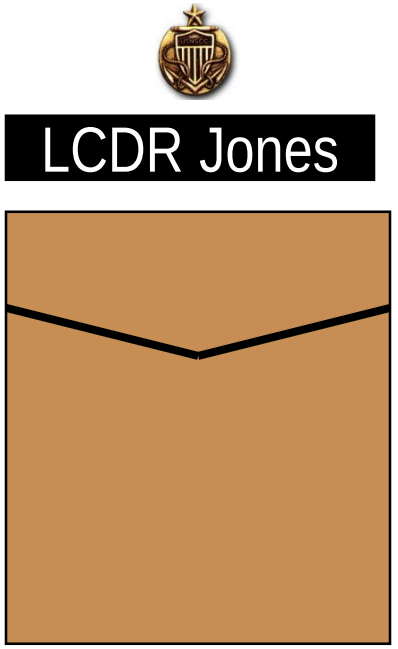
Command Badge

- **A NSCC officer can be a unit CO regardless of rank. (Is promoted to LTJG if lower rank than that before becoming CO)**
- **Unit COs are eligible to earn a Command Badge**
  - 1 year in service
  - Passed annual inspection
  - Requires sponsor endorsement
  - Must be requested thru chain of command
  - Authorized by NSCC Executive Director
- **Regional Directors wear a command badge to identify them as the command authority for the region**

Wearing the Command Badge

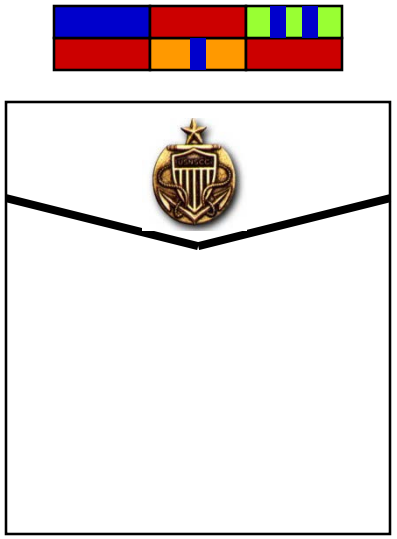
Active Commanding Officers And Regional Directors

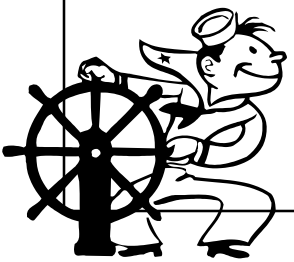
- The command badge is centered above the RIGHT pocket with the bottom ¼ in above the pocket
- If nametag is worn, the badge is centered with the bottom edge ¼ inch above the nametag



Former CO / RD

- The command badge is on the LEFT pocket with the top ¼ in below the upper pocket seam





Advancement Criteria

Midshipman

- Age 18-21
- US Citizen
- Adult enrollment paperwork
- Background Check
- Complete OMSG
- If 21, and served at least one year, advance to ENS
- If 21 and served less than one year, advance to INST
- (95% are former NSCC Cadets)

Instructor

- Age 21+ (Waiver for 70+)
- US Citizen
- Adult Enrollment paperwork
- Background Check
- Complete OMSG Within 1st Year of Enrollment
- After one year of service, advance to Ensign or
- Warrant Officer

Warrant Officer

- Age 35+
- Current or former armed services
- For 8 years+, E-6+
- Honorable Discharge
- Copy of DD-214
- Adult Enrollment paperwork
- Background Check
- Complete OMSG
- Complete OPD 101

Advancement Criteria

Ensign

- Age 21+
- US Citizen
- Complete OSMG
- Complete OPD 101
- 1 year in grade as Instructor (INST) or Midshipman (MIDN)
- 1 year in NSCC service
- Escort 1 Basic or Advanced Training as INST or MIDN

Lieutenant JG

- Age 21+
- US Citizen
- Complete OSMG
- Complete OPD 201
- 2 years in grade as ENS *
- 3 years in NSCC service
- Escort 1 Basic or Advanced Training as ENS

* Waived for INST and WO

Lieutenant

- Complete OPD 301
- 3 years in grade as LTJG **
- 6 years in NSCC service
- Escort 1 Basic or Advanced Training as LTJG *

* 2 TNG's for INST and WO

** Waived for INST and WO

Advancement Criteria

LCDR

- 4 years in Grade as years as LT **
- 10 years in NSCC service
- Escort 1 Basic or Advanced Training as LT *
- 1 career TNG escort must be a Recruit Training

* 3 TNG's for INST or WO

** Waived for INST and WO

Team Work Counts!

Units must achieve a score of 2.5 or greater on their Unit Annual Inspection in order for officer's in that unit to be eligible for promotion during that inspection year

Unit 6: Officer Uniform and Ranks

Lesson Summary:

- Follow regulations regarding grooming and personal appearance
- Recognize difference in NSCC and USN uniform
- Wear the authorized & appropriate NSCC uniform
- Recognize each officer rank and uniform insignia
- Describe how to advance in rank within NSCC

Any Questions?

Unit 7: Cadet Uniforms and Ranks

Objectives

- **Describe grooming and personal appearance expectations to cadets and their parents**
- **Recognize difference in NSCC and NLCC uniform**
- **Recognize each Cadet rank and uniform insignia**
- **Describe advancement in rank to cadets and their parents**

Look Smart !

- **Cadets are expected to have a neatly groomed appearance while wearing NSCC uniform**
- **Learning to care for their uniforms is a source of pride**

Reference: NSCC / NLCC Uniform Regulations

Authorized NSCC Cadet Uniforms

CUU/NWU Working Uniform

Dress Blues

Dress Whites

Summer Whites

Reference: NSCC / NLCC Uniform Regulations

Authorized NLCC Cadet Uniforms

Salt & Pepper

Winter Blues

CUU/NWU Working Uniform

Reference: NSCC / NLCC Uniform Regulations

Male Cadet Navy Working Uniform (NWU)

Male Cadet Camouflage Utility Uniform (CUU)

Female Cadet Navy Working Uniform (NWU)

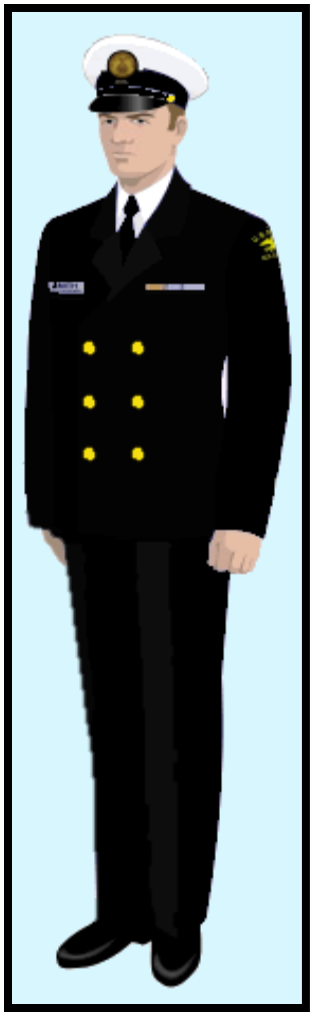
Female Cadet Camouflage Utility Uniform (CUU)

NSCC Chief Petty Officer Uniforms

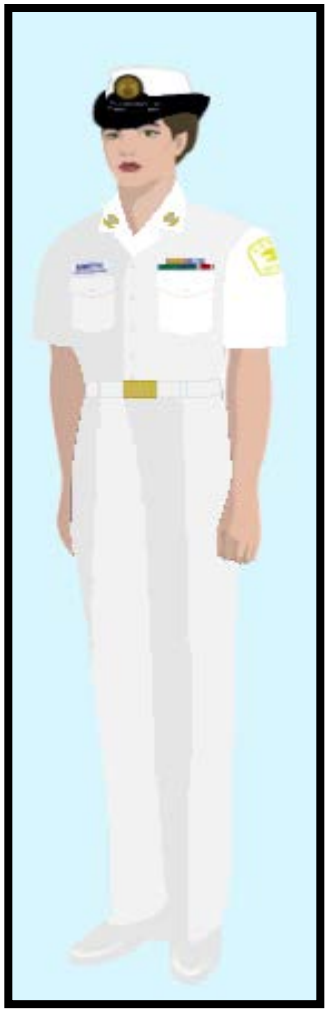
Both male and female CPOs may wear the following uniforms:

- **Service Dress Blues**
- **Working Blues**
- **Summer Whites**
- **Khakis**
- **Navy Working Uniform (NWU)**
- **Woodland Green Camouflage Utility Uniform (CUU)**

Service Dress Blues



Summer Whites



Reference: NSCC / NLCC Uniform Regulations

Navy Working Uniform (NWU) – Cadet Shirt / Insignia

SHIRT:

NSCC CADETS: A full-sized left facing NSCC flash will be worn on the right breast pocket

NLCC CADETS: A full-sized NLCC flash will be worn on the right breast pocket

NSCC CADETS

NLCC CADETS

Reference: NSCC/NLCC Uniform Regulations

Navy Working Uniform (NWU) / (CUU) Cadet Name Tapes

NWU: Name tapes with white letters will be worn on all shirts with the name over the right breast pocket and USNSCC or USNLCC over left breast pocket

CUU: Woodland green uniform name tapes are worn the same way except that the name tapes are olive drab green color with black letters

Naval Sea Cadets – PO1 and Below

Navy League Cadets – SLPO and Below

RIGHT BREAST POCKET

LEFT BREAST POCKET

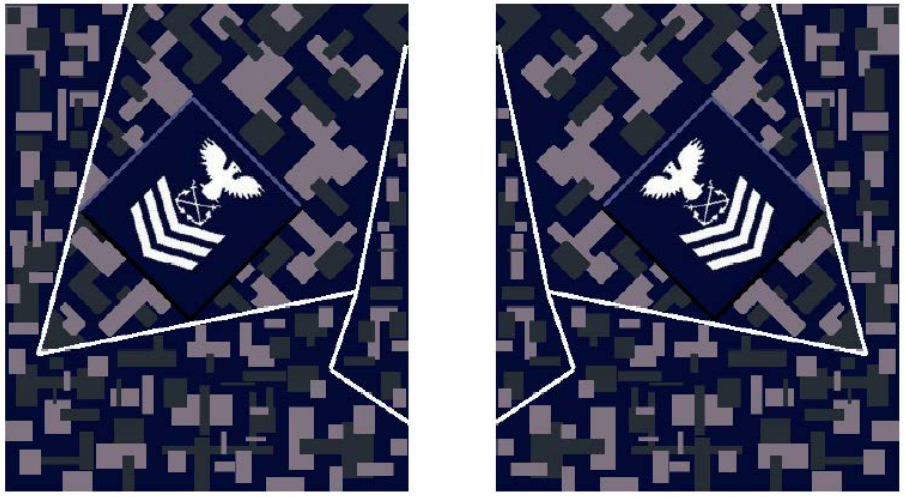
Reference: NSCC/NLCC Uniform Regulations

Navy Working Uniform (NWU) / (CUU) Cadet Rank Insignia

NWU: Rank Insignia. Collar devices (blue coverall tab device) will be worn on both collar points, by Chief Petty Officers and NSCC/NLCC Petty Officers only

CUU: Woodland green uniform collar devices are worn the same way except that the collar devices are olive drab green color with black letters

b) Chief Petty Officers and NSCC/NLCC Petty Officers

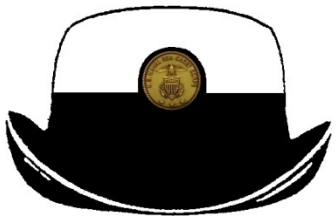


Reference: NSCC/NLCC Uniform Regulations

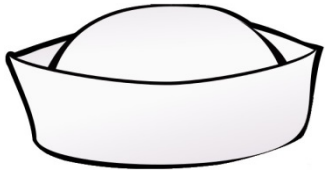
Cadets and Petty Officer Covers and Cap Devices

NSCC Male CPOs and Cadets

NSCC Female CPOs and Cadets



NLCC Male and Female Cadets



Navy Working Uniform (NWU) - Headgear

- **The NSCC mini flash facing wearer's right will be worn by Officers, Midshipmen, Instructors and NSCC Cadets**
- **The NLCC mini flash will be worn by NLCC Cadets**
- **<u>Please Note</u>: The rank insignia is NOT worn on the NWU or CUU eight point covers**

Reference: NSCC/NLCC Uniform Regulations

What's Wrong With This Picture?

- **A variety of uniforms are authorized but uniformity within the ranks is important to build camaraderie**
- **Cadets need to conform to the Plan of the Day (POD)**
- **Limited availability of some uniforms & sizes may drive POD dress code**
- **Supply Resources**
  - NSCC Uniform Depot
  - Military Thrift Stores
  - Army Surplus / Navy Exchange

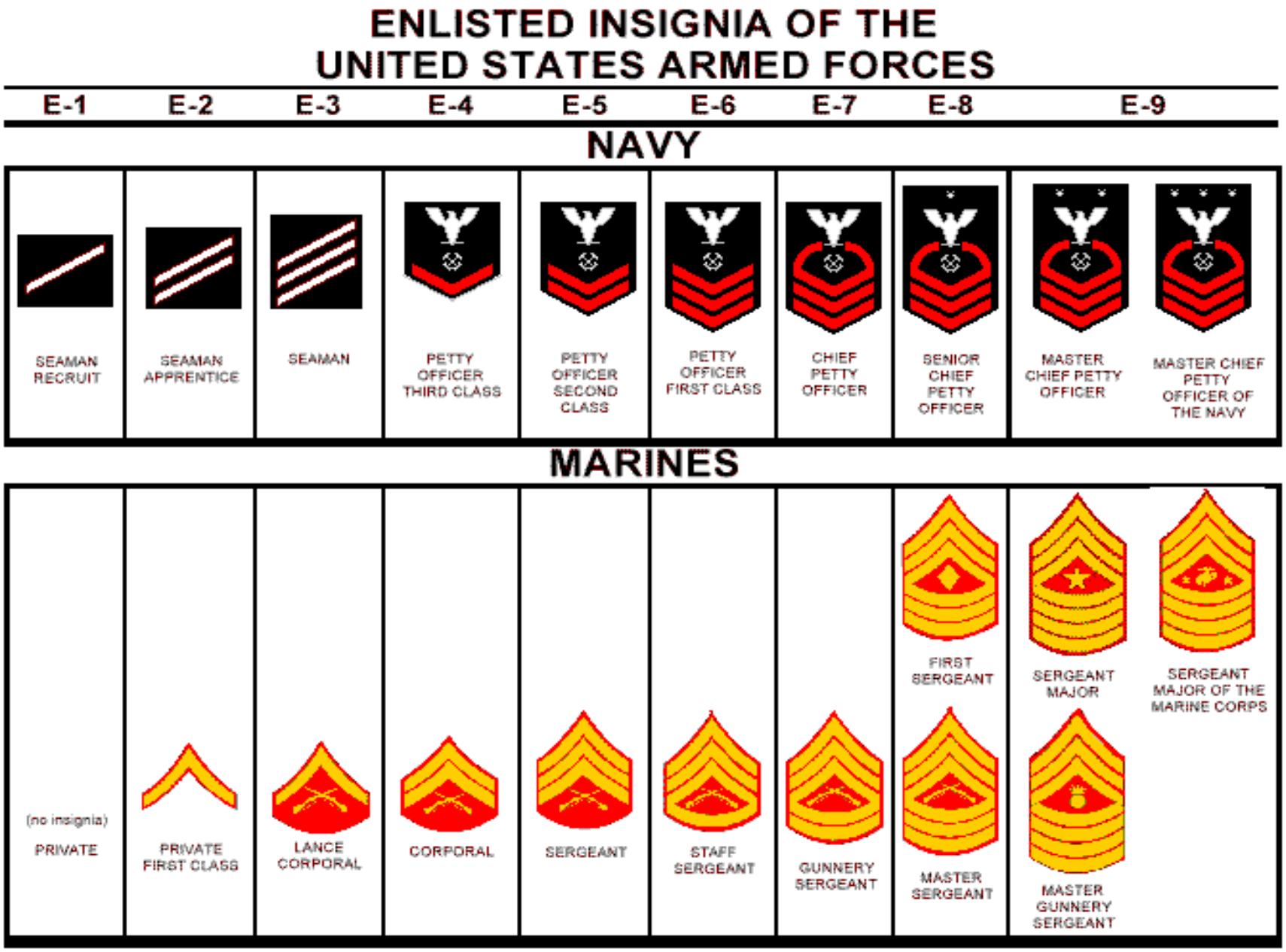
Other Navy Uniform Part examples

Hash Marks…

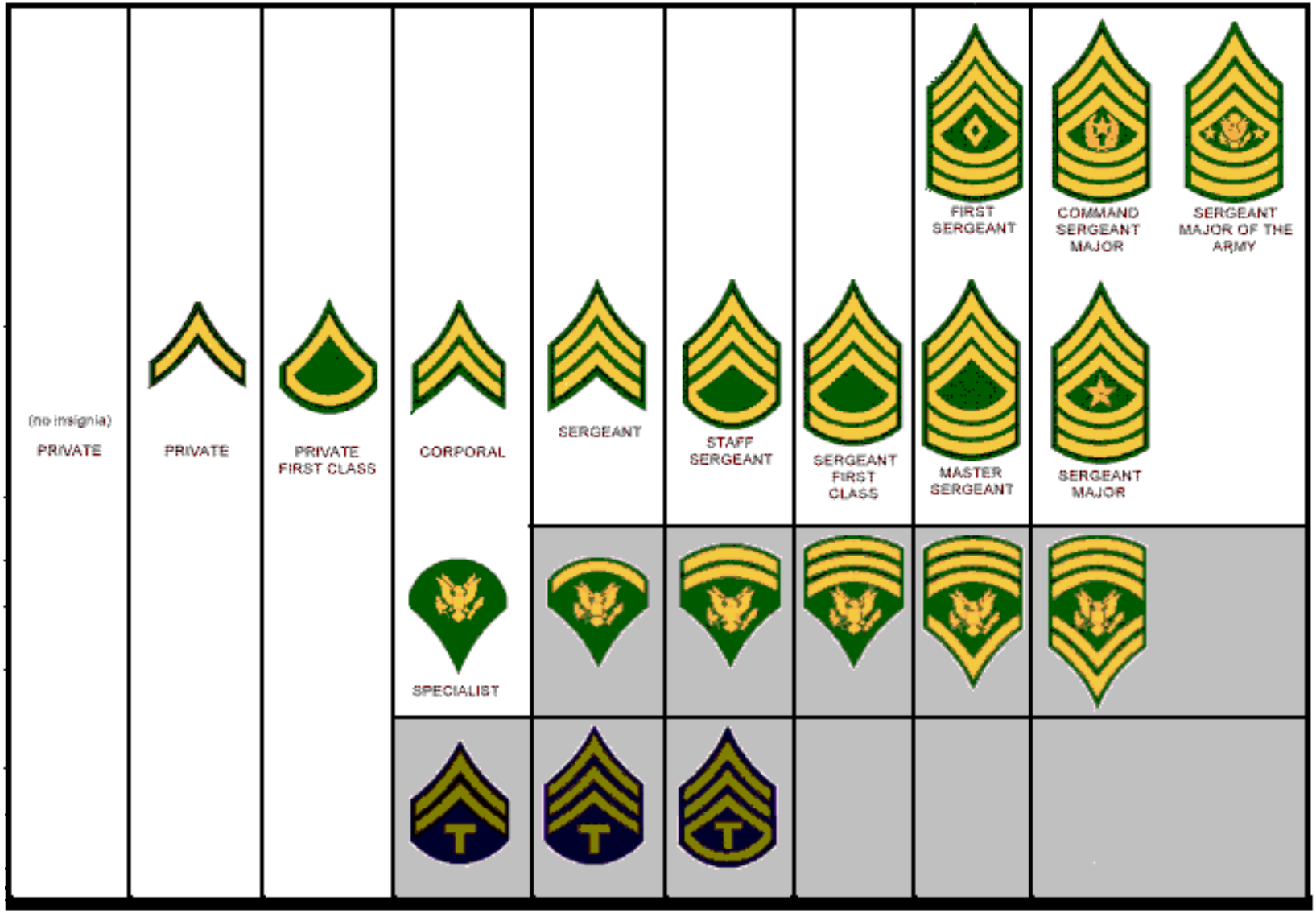
Gold Stripes
vs Red Stripes

What rank is
this person?

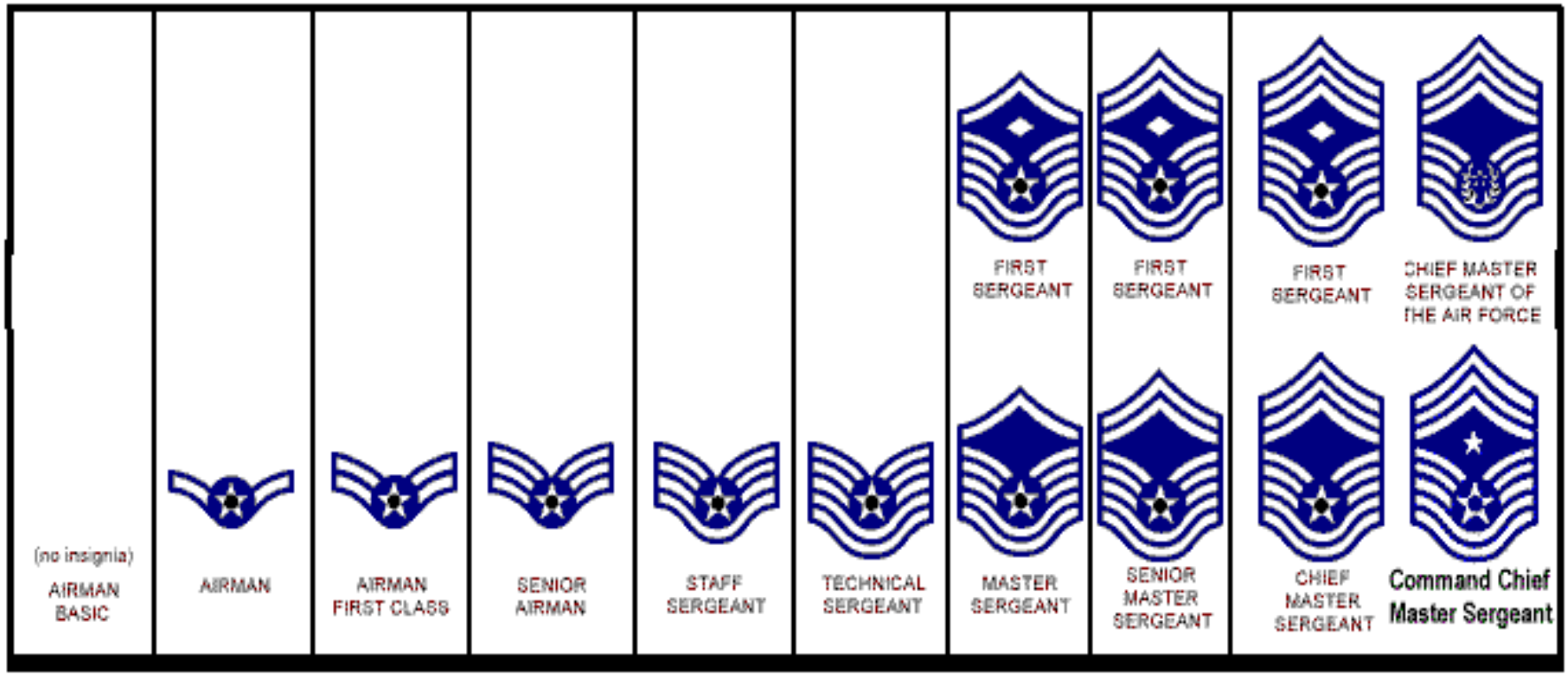
ENLISTED INSIGNIA OF THE UNITED STATES ARMED FORCES



ARMY


(no insignia)
PRIVATE
PRIVATE
PRIVATE FIRST CLASS
CORPORAL
SPECIALIST
SERGEANT
STAFF SERGEANT
SERGEANT FIRST CLASS
FIRST SERGEANT
MASTER SERGEANT
COMMAND SERGEANT MAJOR
SERGEANT MAJOR
SERGEANT MAJOR OF THE ARMY

AIR FORCE


(no insignia)
AIRMAN BASIC
AIRMAN
AIRMAN FIRST CLASS
SENIOR AIRMAN
STAFF SERGEANT
TECHNICAL SERGEANT
MASTER SERGEANT
FIRST SERGEANT
SENIOR MASTER SERGEANT
FIRST SERGEANT
CHIEF MASTER SERGEANT
FIRST SERGEANT
CHIEF MASTER SERGEANT OF THE AIR FORCE
Command Chief Master Sergeant

NSCC Ranks and Insignias

E1	E2	E3	E4	E5	E6
NO INSIGNIA					
Seaman Recruit	**Seaman Apprentice**	**Seaman**	**Petty Officer 3rd Class**	**Petty Officer 2nd Class**	**Petty Officer 1st Class**

The highest ranking Sea Cadet is the Chief Petty Officer (E7)

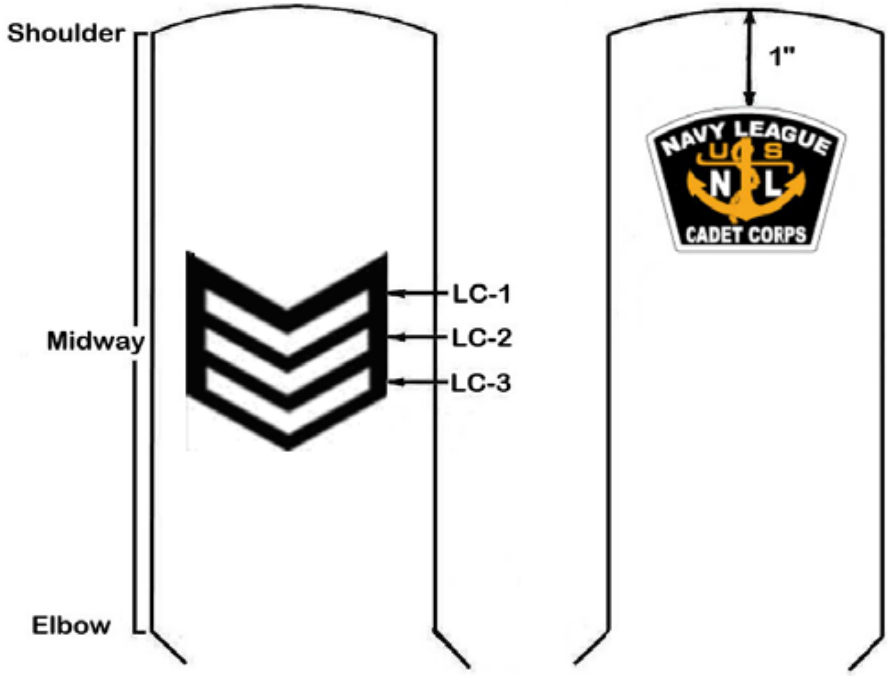
NLCC Ranks and Insignias

LC1	LC2	LC3	LC4	LC5	LC6
NO INSIGNIA					
Recruit Cadet	**Apprentice Cadet**	**Able Cadet**	**Petty Officer 3rd Class**	**Petty Officer 2nd Class**	**Petty Officer 1st Class**

The highest ranking Navy League Cadet is the Ship's Leading Petty Officer →

NSCC / NLCC Cadet Insignias

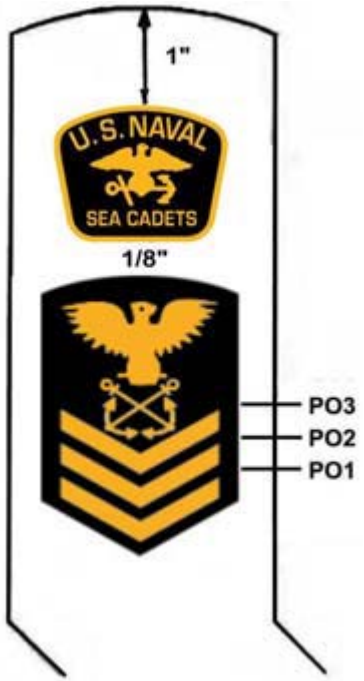
Navy League Cadet

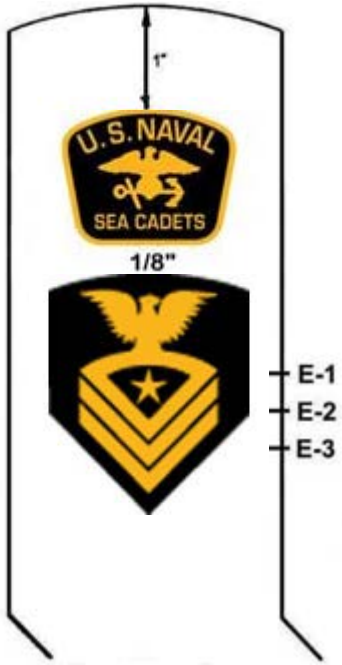


Sea Cadet

NSCC / NLCC Petty Officer Insignias

Sea Cadet





Navy League Cadet

Where to Look to Identify Cadet Rank

- **Right Sleeve**
- **Type of Cover**
- **Their uniform**

What rank is this cadet?

What type of uniform is this cadet wearing?

How is this cover different from an officer's cover?

NSCC Advancement Criteria

RANK	MIN TIME IN RATE	CORRESPONDENCE COURSE	EXAM	REQUIRED TRAINING (TWT)
E1 RECRUIT	NONE	NONE	NONE	NONE
E2 APPRENTICE	3 MONTHS	BMR	NONE	NSCC RECRUIT
E3 AN/CN/FN/SN	6 MONTHS	**SN, AN, FN	NONE	ADVANCED TRAINING
E-4 (PO3)	6 MONTHS	COURSE 14504 PO3 / PO2	PO3	ADVANCED TRAINING
E-5 (PO2)	6 MONTHS	COURSE 14504 PO3 / PO2	PO2	** POLA
E-6 (PO1)	6 MONTHS	COURSE 14145 PO1	PO1	ADANCED TRAINING
E-7 (CPO)	6 MONTHS	COURSE 14144 CPO	NONE	**RTC STAFF CADET

All NSCC Cadets are required to take and pass the PRT test in order to promote (1 PRT per promotion)

NLCC Advancement Criteria

RANK	TIME IN RATE	TIME IN NLCC	TRAINING SYLLABUS	EXAM
LC1 RECRUIT	NONE	NONE	NONE	NONE
LC2 APPRENTICE	4 MONTHS	4 MONTHS	PART I	PART I
LC3 ABLE	4 MONTHS	8 MONTHS	PART II	PART II
LC4 PO3	4 MONTHS	12 MONTHS	PART III	PART III
LC5 PO2	6 MONTHS	18 MONTHS	PART IV	PART IV
LC6 PO1	6 MONTHS	24 MONTHS	PART V	PART V
LC7 SLPO	NONE	NONE	NONE	NONE

Unit 7: Cadet Uniform and Ranks

Lesson Summary:

- Describe grooming and personal appearance expectations to cadets and their parents
- Recognize difference in NSCC and NLCC uniform
- Recognize each Cadet rank and uniform insignia
- Describe advancement in rank to cadets and their parents

Any Questions?

Unit 8: Ribbons and Awards

Objectives

- **Appreciate the importance of recognition to cadets, officers, and the unit**
- **Recognize accomplishments that merit presentation of a ribbon or award**
- **Use NSCC resources to identify and distinguish between the various ribbons and awards**
- **Describe the general categories of ribbons and awards that can be earned by cadets and officers**
- **Wear ribbons according to regulation**

Recognition Measures Accomplishments

Cadets want and need to be recognized

Recognition Increases Self-Esteem & Pride

Cadets desire to exhibit confidence and success

Recognition Opportunities

- **NSCC/ NLCC**
  - Medals
  - Ribbons
  - Appurtenances
  - Awards
  - Scholarships
- **Region Recognition**
  - Ribbons / Appurtenances
  - Competition Plaques (opt)
  - Regional Awards (opt)
- **Unit Recognition**
  - Ribbons / Appurtenances
  - Award Ceremonies
  - Plaques (opt)
  - Certificates (opt)

USNSCC- Headquarters Awards Program

- **Major Individual Awards (80)**
- **Major Unit Awards (10)**
- **Special Breast Badges**
- **Department of Defense Awards**
- **Scholarship Awards**
  - NSCC Scholarship Fund
  - NLUS Stockholm Scholarship Fund
  - San Diego Gas & Electric Scholarship Fund
  - Lewis A. Kingsley Foundation Scholarship Fund
  - NSCC Named Scholarship Fund
  - Plus additional Scholarship Funds

Reference: NSCC Awards Manual, Chapters 2-3 and Action Letters

Regional Award Opportunities

- **Individual Awards**
- **Unit Awards**
- **Competition Awards**
- **Citations**

NSCC / NLCC Ribbons and Appurtenances – page 1

REGIONAL DIRECTOR'S BADGE

COMMANDING OFFICER'S BADGE

GOLD WINGS

SPECIAL WARFARE COMBAT-CREW CREWMAN (SWCC) DEVICE

SILVER WINGS

NAVAL SPECIAL WARFARE DEVICE

EXPLOSIVE ORDNANCE DISPOSAL DEVICE

JOINT SPECIAL OPERATIONS COMMAND BADGE (JSOC)

CHAIRMAN'S MEDAL

NLUS YOUTH MEDAL/RIBBON

DAUGHTERS OF THE AMERICAN REVOLUTION (DAR/ROTC AWARD)

SONS OF THE AMERICAN REVOLUTION (SAR) GOOD CITIZENSHIP AWARD

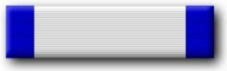
VETERANS OF FOREIGN WARS (VFW) AWARD

NSCC / NLCC Ribbons and Appurtenances – page 2

CHAIRMAN'S MEDAL/RIBBON

NSCC/NLCC HONOR RIBBON

NSCC DISTINGUISED SERVICE RIBBON


NLCC DISTINGUISED SERVICE RIBBON

NSCC/NLCC MERITORIOUS RECOGNITION RIBBON

NSCC COMMENDATION RIBBON

NSCC CITATION RIBBON

NSCC ESCORT OFFICER RIBBON

NLUS YOUTH MEDAL/RIBBON

DAUGHTERS OF THE AMERICAN REVOLUTION (DAR) ROTC AWARD

SONS OF THE AMERICAN REVOLUTION (SAR) GOOD CITIZENSHIP AWARD

VETERANS OF FOREIGN WARS (VFW) NSCC AWARD

NSCC/NLCC COMMUNITY SERVICE RIBBON

NSCC INTERNATIONAL EXCHANGE PROGRAM RIBBON

NSCC/NLCC ACADEMIC ACHIEVEMENT RIBBON

NSCC/NLCC DRUG REDUCTION SERVICE RIBBON

OFFICE OF NAVAL RESEARCH (ONR) SCIENCE ACHIEVEMENT RIBBON

NSCC/NLCC RECRUITING INCENTIVE RIBBON

NSCC/NLCC UNIT COMMENDATION RIBBON

NSCC/NLCC PHYSICAL FITNESS RIBBON

NSCC STAFF CADET RIBBON

NSCC/NLCC COLOR GUARD RIBBON

NSCC/NLCC PRIOR SERVICE RIBBON

NLCC MERIT RIBBON

NSCC/NLCC MARKSMAN RIBBON

INTERNATION NAVAL REVIEW (INR)/OPSAIL 2000 RIBBON

NSCC 25TH/50TH ANNIVERSARY RIBBON

25TH YEAR COMMISSIONED RIBBON

USCG BICENTENNIAL UNIT COMMENDATION RIBBON
(No Longer Awarded

NSCC/NLCC FIFTH YEAR RIBBON

NSCC/NLCC FOURTH YEAR RIBBON

NSCC/NLCC THIRD YEAR RIBBON

NSCC/NLCC SECOND YEAR RIBBON

NSCC/NLCC FIRST YEAR RIBBON

NSCC / NLCC Ribbons and Appurtenances – page 3

ANCHOR

AIRCRAFT

BRONZE HAMMER

BOAT PROPELLER

CADUCEUS

COMPASS ROSE

LEADERSHIP TORCH

GOLD LEAF

SILVER LEAF

LYRE

MAA BADGE

SHIELD

SUBMARINE

TRIDENT

DEA SHIELD

BRONZE BOOT

GOLD BOOT

3/16" BRONZE STAR

3/16" SILVER STAR

5/16" SILVER STAR

SHARPSHOOTER

EXPERT

RECRUITING STATION DUTY

USNSCC Headquarters Approved Ribbons

Eligibility:	**Enrolled NSCC / NLCC cadets, officers, midshipman & instructor**
Criteria:	**Recommendation by an NSCC officer**
Approval:	**USNSCC Chairman approves the Chairman's medal, the Executive Director approves other top ribbons via the chain of command**

Chairman's Medal

NSCC Honor Ribbon

NSCC Distinguished Service Ribbon

NLCC Distinguished Service Ribbon

Reference: NSCC Awards Manual, Chapter 4 and Action Letters

NHQ Representative / COTC Approved Ribbons

Eligibility: **Enrolled NSCC / NLCC cadets, officers, midshipman & instructor**

Criteria: **Recommendation by an NSCC officer**

Approval: **NHQ Representative / COTC via the chain of command**

NSCC
MERITORIOUS RECOGNITION RIBBON

NSCC COMMENDATION RIBBON

NSCC
ESCORT OFFICER RIBBON

NSCC CITATION RIBBON

UNIT COMMENDATION RIBBON

PHYSICAL FITNESS RIBBON

STAFF CADET RIBBON

NLCC MERIT RIBBON

NSCC/NLCC
MARKSMANSHIP RIBBON

USCG BICENTENNIAL
UNIT COMMENDATION RIBBON

Reference: NSCC/NLCC Awards Manual, Chapter 4 and Action Letters

NLCC Recognition at the Unit Level – Ribbon Awards

Eligibility: **Enrolled NSCC / NLCC cadets, officers, midshipman & instructor**

Criteria: **Recommendation by sponsoring organization or NSCC officer**

Approval: **Approval of recommendations for all other ribbon awards, and appurtenances shall be approved by the unit Commanding Officer**

NLUS YOUTH RIBBON

DAR/ROTC AWARD

SAR GOOD CITIZENSHIP AWARD

INTERNATIONAL EXCHANGE PROGRAM RIBBON

NSCC ACADEMIC ACHIEVEMENT RIBBON

NAVAL RESEARCH SCIENCE ACHIEVEMENT RIBBON

DRUG REDUCTION SERVICE RIBBON

NSCC/NLCC COMMUNITY SERVICE RIBBON

NSCC/NLCC RECRUITING INCENTIVE RIBBON

VETERANS OF FOREIGN WARS NSCC RIBBON

NSCC/NLCC PHYSICAL FITNESS RIBBON

NSCC/NLCC COLOR GUARD RIBBON

NSCC/NLCC MARKSMANSHIP RIBBON

NSCC/NLCC SERVICE RIBBON

INTERNATIONAL NAVAL REVIEW / OPSAIL 2000 RIBBON

USCG BICENTENNIAL UNIT COMMENDATION RIBBON
(No Longer Awarded)

FIFTH YEAR RIBBON

FOURTH YEAR RIBBON

THIRD YEAR RIBBON

SECOND YEAR RIBBON

FIRST YEAR RIBBON

Examples of Ribbon Worthy Activities

Fifth Year Service

Fourth Year Service

Third Year Service

Second Year Service

First Year Service

For specific requirements for each ribbon, refer to the NSCC/NLCC Awards Manual http://homeport.seacadets.org

Cadet Ribbon Guidelines

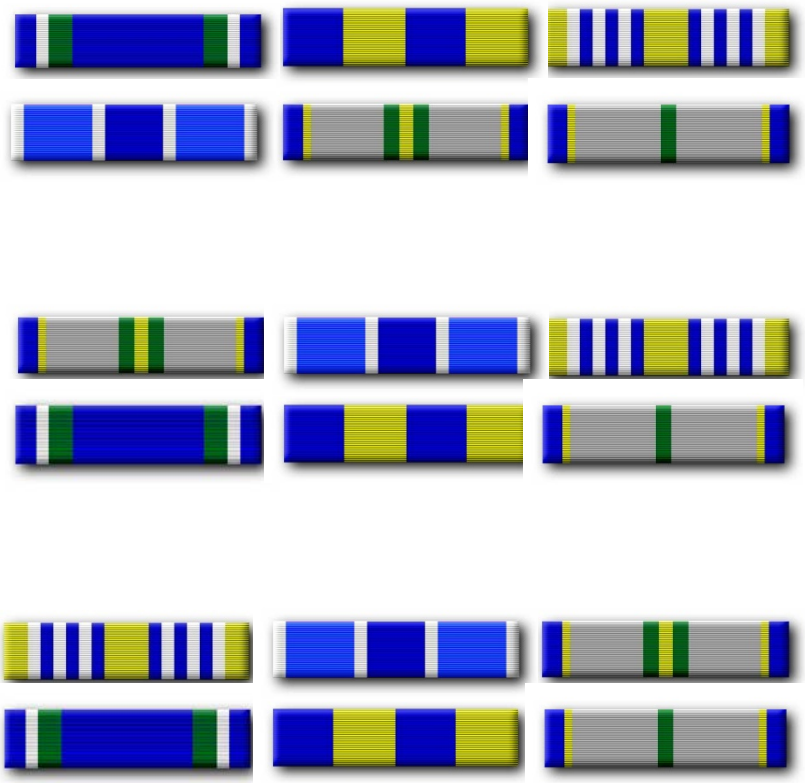
- **Place ribbons over the left pocket in rows of three**
- **Cadets wear ribbons on dress uniforms**
- **Chief Petty Officers wear ribbons on dress uniforms & service uniforms**

Reference: NSCC/NLCC Awards Manual

Does the order of ribbon placement matter?

- **Ribbons are worn in the same order as shown on the ribbon chart in order of precedence from top to bottom and from inboard to outboard, regardless of when the ribbon was earned**

- **Example:**
  - First year earned physical fitness and community service
  - Second year earned marksmanship and color guard

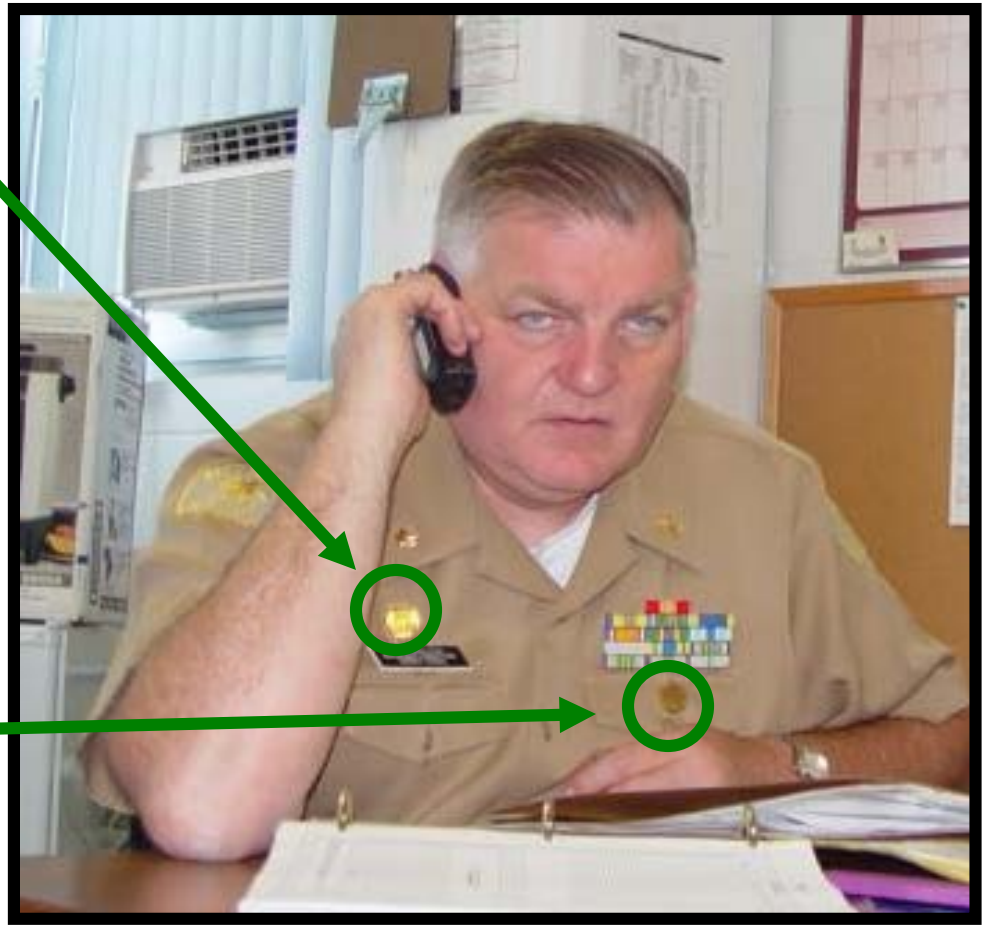


Officer Guidelines

- **Officers wear ribbons on dress uniforms and service uniforms**
- **Over left pocket in rows of three and in proper sequence. Rows less than three go on top**
- **Option to wear only the top three on the service uniform**
- **Medals are worn on left side of dress uniforms in lieu of ribbons with top six ribbons on right side**

Officer Rank and Ribbon Quiz

- **What rank is this officer?**
- **What is this badge?**
- **Are the ribbons displayed correctly?**
- **Can you find a ribbon that is NOT on the NSCC / NLCC ribbon chart?**
- **What is this badge?**



Can all ribbons awarded be worn?

- **Officers, instructors, and midshipman may wear:**
  - Ribbons awarded while serving in the armed forces
  - Ribbons earned as a NSCC cadet except cadet year ribbons
- **NSCC cadets may wear certain ribbons awarded as an NLCC Cadet**
- **NSCC / NLCC cadets are not authorized to wear any patch, ribbon, appurtenances, or pins that are not listed on the NSCC / NLCC Ribbon Chart or in the Uniform Regulations unless specifically authorized by NHQ**

Reference: NSCC/NLCC Awards Manual

Unit 8: Ribbons and Awards

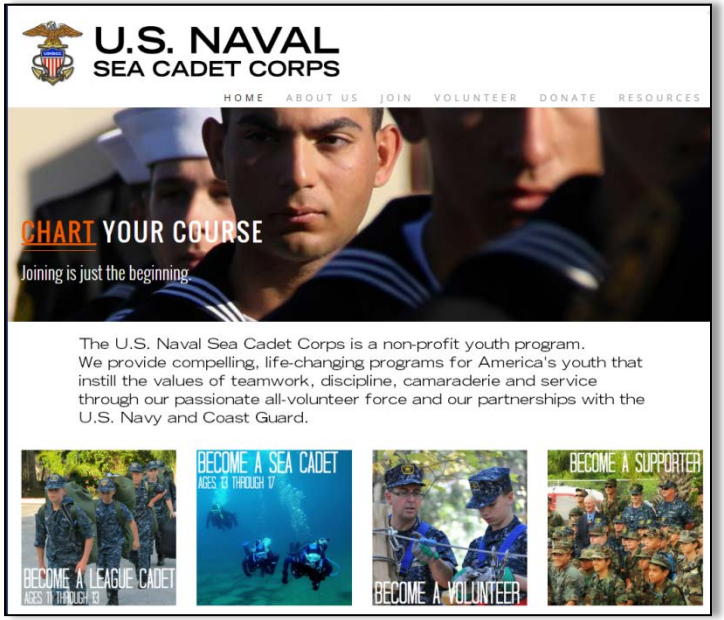
Lesson Summary:

- Appreciate the importance of recognition to cadets, officers, and the unit
- Recognize accomplishments that merit presentation of a ribbon or award
- Use NSCC resources to identify and distinguish between the various ribbons and awards
- Describe the general categories of ribbons and awards that can be earned by cadets and officer
- Wear ribbons according to regulation

Any Questions?

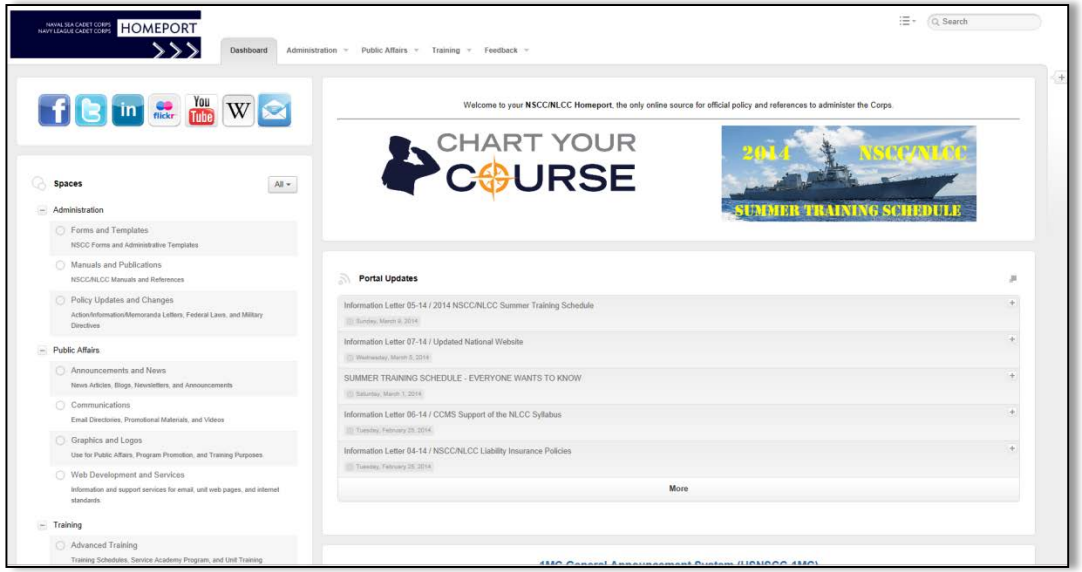
Unit 9: Introduction to NSCC Web Sites

Updated Resources for Your Use



http://www.seacadets.org/

New Website – General Info
Updated HOMEPORT – Administrative



http://homeport.seacadets.org/dashboard.action

Unit 10: PRT Testing and National & Presidential Fitness Award

MALES

10 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1/2"	1"	4"
MODIFIED SIT-UP	28	35	45
SHUTTLE RUN	14.5 sec.	11.5 sec.	10.3 sec.
PUSH-UPS/ PULL-UPS	12 push	14 push or 2 pull	22 push or 6 pull
1 MILE RUN	11:40	9:48	7:57

11 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1/2"	1"	4"
MODIFIED SIT-UP	29	37	47
SHUTTLE RUN	13.5 sec.	11.1 sec.	10 sec.
PUSH-UPS/ PULL-UPS	14 push	15 push or 2 pull	27 push or 6 pull
1 MILE RUN	11:25	9:20	7:32

12 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1/2"	1"	4"
MODIFIED SIT-UP	32	40	50
SHUTTLE RUN	12.4 sec.	10.6 sec.	9.8 sec.
PUSH-UPS/ PULL-UPS	15 push	18 push or 2 pull	31 push or 7 pull
1 MILE RUN	10:22	8:40	7:11

13 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1/4"	1/2"	3 1/2"
MODIFIED SIT-UP	34	42	53
SHUTTLE RUN	12.2 sec.	10.2 sec.	9.5 sec.
PUSH-UPS/ PULL-UPS	20 push or 2 pull	24 push or 3 pull	39 push or 7 pull
1 MILE RUN	9:45	8:06	6:50

FEMALES

10 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1 1/2"	3"	6"
MODIFIED SIT-UP	26	30	40
SHUTTLE RUN	14.2 sec.	12.1 sec.	10.8 sec.
PUSH-UPS/ PULL-UPS	9 push	13 push or 1 pull	20 push or 3 pull
1 MILE RUN	13:00	11:22	9:19

11 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1 1/2"	3"	6 1/2"
MODIFIED SIT-UP	28	32	42
SHUTTLE RUN	13.4 sec.	11.5 sec.	10.5 sec.
PUSH-UPS/ PULL-UPS	7 push	11 push or 1 pull	19 push or 3 pull
1 MILE RUN	12:42	11:17	9:02

12 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1 3/4"	3 1/2"	7"
MODIFIED SIT-UP	30	35	45
SHUTTLE RUN	12.9 sec.	11.3 sec.	10.4 sec.
PUSH-UPS/ PULL-UPS	5 push	10 push or 1 pull	20 push or 2 pull
1 MILE RUN	12:24	11:05	8:23

13 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1 3/4"	3 1/2"	7"
MODIFIED SIT-UP	32	37	46
SHUTTLE RUN	13.1 sec.	11.1 sec.	10.2 sec.
PUSH-UPS/ PULL-UPS	7 push or 1 pull	11 push or 1 pull	21 push or 2 pull
1 MILE RUN	12:15	10:23	8:13

MALES

13 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1/4"	1/2"	3 1/2"
MODIFIED SIT-UP	34	42	53
SHUTTLE RUN	12.2 sec.	10.2 sec.	9.5 sec.
PUSH-UPS/ PULL-UPS	20 push or 2 pull	24 push or 3 pull	39 push or 7 pull
1 MILE RUN	9:45	8:06	6:50

14 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1/2"	1"	4 1/2"
MODIFIED SIT-UP	36	45	56
SHUTTLE RUN	11.9 sec.	9.9 sec.	9.1 sec.
PUSH-UPS/ PULL-UPS	20 push or 4 pull	24 push or 5 pull	40 push or 10 pull
1 MILE RUN	9:30	7:44	6:26

15 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1"	2"	5"
MODIFIED SIT-UP	38	45	57
SHUTTLE RUN	11.7 sec.	9.7 sec.	9 sec.
PUSH-UPS/ PULL-UPS	25 push or 5 pull	30 push or 6 pull	42 push or 11 pull
1 MILE RUN	9:15	7:30	6:20

16 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1 1/2"	3"	6"
MODIFIED SIT-UP	40	45	56
SHUTTLE RUN	11.4 sec.	9.4 sec.	8.7 sec.
PUSH-UPS/ PULL-UPS	25 push or 6 pull	30 push or 7 pull	44 push or 11 pull
1 MILE RUN	9:00	7:10	6:08

17 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1 1/2"	3"	7"
MODIFIED SIT-UP	40	44	55
SHUTTLE RUN	11.4 sec.	9.4 sec.	8.7 sec.
PUSH-UPS/ PULL-UPS	30 push or 7 pull	37 push or 8 pull	53 push or 13 pull
1 MILE RUN	8:45	7:04	6:06

18 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1 1/2"	3"	7"
MODIFIED SIT-UP	40	44	55
SHUTTLE RUN	11.4 sec.	9.4 sec.	8.7 sec.
PUSH-UPS/ PULL-UPS	30 push or 7 pull	37 push or 8 pull	53 push or 13 pull
1 MILE RUN	8:45	7:04	6:06

FEMALES

13 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	1 3/4"	3 1/2"	7"
MODIFIED SIT-UP	32	37	46
SHUTTLE RUN	13.1 sec.	11.1 sec.	10.2 sec.
PUSH-UPS/ PULL-UPS	7 push or 1 pull	11 push or 1 pull	21 push or 2 pull
1 MILE RUN	12:15	10:23	8:13

14 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	2 1/4"	4 1/2"	8"
MODIFIED SIT-UP	32	37	47
SHUTTLE RUN	13.2 sec.	11.2 sec.	10.1 sec.
PUSH-UPS/ PULL-UPS	7 push or 1 pull	10 push or 1 pull	20 push or 2 pull
1 MILE RUN	12:00	10:06	7:59

15 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	2 1/2"	5"	8"
MODIFIED SIT-UP	31	36	48
SHUTTLE RUN	13 sec.	11 sec.	10 sec.
PUSH-UPS/ PULL-UPS	10 push or 1 pull	15 push or 1 pull	20 push or 2 pull
1 MILE RUN	11:45	9:58	8:08

16 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	2 3/4"	5 1/2"	9"
MODIFIED SIT-UP	30	35	45
SHUTTLE RUN	12.9 sec	10.9 sec.	10.1 sec.
PUSH-UPS/ PULL-UPS	10 push or 1 pull	12 push or 1 pull	24 push or 1 pull
1 MILE RUN	12:10	10:31	8:23

17 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	2 1/4"	4 1/2"	8"
MODIFIED SIT-UP	29	34	44
SHUTTLE RUN	13 sec.	11 sec.	10 sec.
PUSH-UPS/ PULL-UPS	12 push or 1 pull	16 push or 1 pull	25 push or 2 pull
1 MILE RUN	12:45	10:22	8:15

18 YEAR OLDS

EVENT	MINIMUM STANDARD	NATIONAL STANDARD	PRESIDENTIAL STANDARD
SIT & REACH	2 1/4"	4 1/2"	8"
MODIFIED SIT-UP	29	34	44
SHUTTLE RUN	13 sec.	11 sec.	10 sec.
PUSH-UPS/ PULL-UPS	12 push or 1 pull	16 push or 1 pull	25 push or 2 pull
1 MILE RUN	12:45	10:22	8:15

SIT & REACH (Male and Female)

STARTING POSITION - Cadet removes shoes and sits on floor facing the box with legs fully extended and feet shoulder-width apart. The soles of the feet should be flat against the end of the box.

ACTION - Cadet extends arms forward placing hands side by side, palms down along the measuring line. The test administrator holds the cadet's knees with one hand to keep knees straight while placing other hand on the measuring line where the cadet needs to reach to. Cadet reaches forward along the measuring line as far as possible or until they touch the test administrator's hand with both of their hands. Have cadet rock back and squeeze their stomach muscles tightly while holding their breath. As they reach forward again, blow out held air and relax the stomach muscles. Make sure that the cadet bends at the hip and not just the waist for maximum reach. They may repeat this three times. On the last reach forward, hold the position for one second while that distance is recorded.

RULES - 1. Legs must remain straight, soles of feet against box.
2. Fingertips of both hands must reach evenly along the measuring line on the top of the box.

MODIFIED SIT-UPS (Male and Female)

OBJECTIVE - Number of sit-ups performed in one minute.

EQUIPMENT - Stopwatch. A mat or other clean surface is preferred.

STARTING POSITION - Cadet lies on back with knees flexed at 90 degrees; partner holds feet and counts each correctly performed sit-up. Heels should not be more than 12 inches from the buttocks and the back is flat on the floor. Arms are crossed with hands placed on opposite shoulders, arms close to chest. Hands must remain on the shoulders at all times.

ACTION - Cadet raises the trunk curling up to touch elbows to thighs and then lowers the back to the floor so that the scapulas (upper back) touch the floor. This constitutes one sit-up.

THE TEST - The timer calls out the signal "Ready? Go." and begins timing one minute. Timer calls out at 30 seconds and again at 45 seconds to help cadets pace themselves. At one minute the timer calls out "Stop". The number of correctly executed sit-ups completed in one minute is the cadet's score. Make sure each cadet knows how many they need to do before they begin.

RULES -
1. "Bouncing" off the floor/mat is not allowed. Buttocks must remain on the floor at all times.
2. The sit-up will be counted only if the cadet (a) keeps hands on shoulders; (b) touches elbows to thighs; and (c) returns to down position with scapula touching floor before curling up again.

SHUTTLE RUN (Male and Female)

OBJECTIVE - Fastest time to perform run.

EQUIPMENT - Four wood blocks (2"x 2"x 4"), stopwatch, 30ft rope, tape.

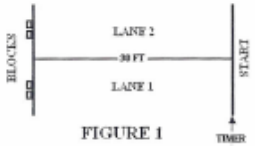


FIGURE 1

SET UP - Tape 30ft rope down center of floor, use tape to make lines at either end of rope. Place blocks behind one of the tapelines, two on each side of 30ft rope. (Figure 1)

STARTING POSITION - Cadets start from behind line opposite the blocks, one in each lane. Timer stands on one side, watch lined up with starting line.

ACTION – On the signal "Ready? Go", the cadet runs to the blocks, picks one up and runs back to the starting line, places block behind line (Figure 2), runs back, picks up second block and runs back across starting line. Time stops when cadet crosses the starting line holding second block. For faster times encourage cadet to not slow down when approaching starting line with second block, but to run 5-7ft past timer before stopping (Figure 3).

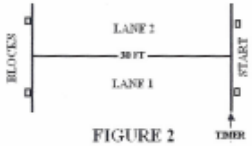


FIGURE 2

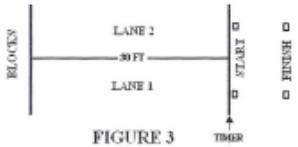
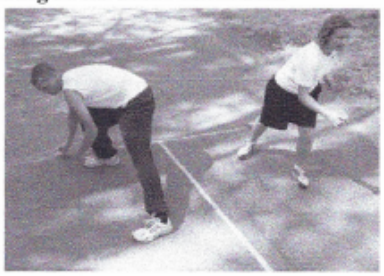


FIGURE 3

RULES – 1. Record score to the nearest tenth of a second.
2. Do not allow cadet to throw first block across starting line.

HINTS – It is preferable to have two cadets running at the same time. Most stopwatches can time two at once, check the watch directions.
To eliminate the necessity of returning the blocks after each run, start alternately, first from behind one line and then from behind the other line.
To cut off seconds in the run have cadet reach for block and pivot (Photo).



PULL-UPS (Male and Female)

Objective: To measure upper body strength/endurance by maximum number of pull-ups completed.

Testing: Cadet hangs from a horizontal bar with arms fully extended and feet free from floor, using either an overhand grip (palms facing away from body) or underhand grip (palms facing toward body). Small cadets may be lifted to starting position. Cadet raises body until chin clears the bar and then lowers body to full-hang starting position. Cadet performs as many correct pull-ups as possible.

Scoring: Pull-ups should be done in a smooth rather than jerky motion. Kicking or bending the legs is not permitted and the body must not swing during the movement.

OR

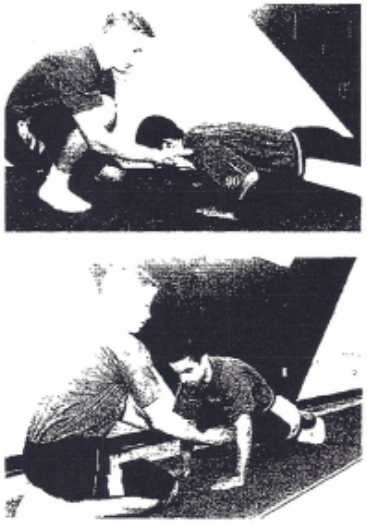
RIGHT ANGLE PUSH-UPS (Male and Female)

Objective: To measure upper body strength/endurance by maximum number of push-ups completed.

Testing: The cadet lies face down on the mat in push-up position with hands under shoulders, fingers straight and legs straight, parallel, with the toes supporting the feet. The cadet straightens the arms, keeping the back and knees straight, then lowers the body until there is a 90-degree angle at the elbows, with the upper arms parallel to the floor. A partner holds his/her hands at the point of the 90-degree angle so that the cadet being tested goes down only until his/her shoulders touch the partner's hands, then back up. Push-ups are continued until the cadet can do no more in rhythm, has reached the target number, or stops.

Scoring: Record only those push-ups done with proper form and rhythm.

Rationale: The right angle push-ups are recommended for upper body strength/ endurance testing because the cadet's body weight has less effect than it does on pull-ups. Right angle push-ups provide a better indicator of the range of strength/endurance found in youth, whereas many are unable to do any pull-ups. Pull-ups remain an option for those cadets at higher levels of strength/endurance.



ONE-MILE RUN (Male and Female)

OBJECTIVE - Fastest time in minutes and seconds to cover one-mile distance.

EQUIPMENT - Track or safe area marked to equal distance of one mile. Stopwatch.

STARTING POSITION - Cadets assume standing "ready" position at the start of course. More than one cadet at a time can be tested if area permits and an adequate timing and recording system is used.

ACTION - At the signal "Ready? Go", the cadets begin running the mile distance. Fast times are encouraged to meet the set standards.

RULES - Walking is permitted, but cadets should be encouraged to cover the distance in the shortest time possible.

Before administering this test, cadet's health status should be reviewed. Also, cadets should be given ample instruction on how to pace themselves when running this distance against time.

Wrap Up and Close: Course Goals Course Evaluations

Wrap Up and Close: Course Goals

- **To ensure a consistent body of knowledge is presented to new USNSCC Officer volunteers**

- **Specifically, USNSCC Officer volunteers need to know**
  - How the Naval Sea Cadet Corps operates
  - How the unit operates
  - What they are supposed to do
  - How to interact with cadets and fellow officers

Any Questions?

- **Evaluations**
- **Course Completion**
- **Questions**

Many thanks…

- **Thanks for great photos from units across the nation**
- **Thanks to LCDR Ron Dutton, LCDR Dave Roberts, LCDR Valencia Jones, and CTTCM David Dickey, USN (Ret) for creating, maintaining, and teaching the OPD 101 presentation**